

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
BOCC CONFERENCE ROOM
REGULAR MEETING**

MONDAY

11:00 AM

APRIL 8, 2013

Board members present: Chair Obie O'Brien, Vice-Chair Paul Jewell, and Commissioner Gary Berndt

Others: Jim Goeben, IT Director

REGULAR MEETING

COMMISSIONERS

Call to Order: 11:00 AM

Armory technology needs

Mr. Goeben updated the Commissioners on the technology needs for the Armory remodel: projected cost for the network equipment (rack, UPS, switches, and wireless access points) is \$11,464; actual costs are unknown until the architect responds to questions asked 3/6/2013; Sheriff's staff is requesting grant funding for part of the cost.

Board direction: Board directed Mr. Goeben to provide Patti Johnson with the technology requirements and costs to present to the Board with other Armory costs. They also asked Mr. Goeben to pass to her a request to discuss with them the need for a generator, generator cut-over, and the possibility of using one of the Sheriff's generators at the Armory.

Email archive update

Mr. Goeben recommended to the Commissioners that the Records Management Committee consider the purpose of the email archive as it is a business rather than technology consideration.

Mr. Goeben informed the Commissioners that back maintenance for Archive Manager might not need to be purchased for obtaining assistance from the vendor to restore stubbed messages. IT is working on automating a process to restore email stubs in Outlook.

Board direction: BOCC Board directed Mr. Goeben to have the Records Management Committee address the policy and process for the email archiving.

APPROVED
4/10/2013

Fiber connectivity to UDC

Mr. Goeben updated the Commissioners that Inland Telephone informed him they will participate in the project with the County and FairPoint Communications to connect the Courthouse with the Upper District Courthouse.

Board direction: BOCC expressed a desire to have the project completed by the end of 2013.

CJIS Audit results

Mr. Goeben informed the Commissioners the 2012 CJIS Technical Security Audit has been accepted as complete by the Washington State Patrol. The next technical audit is scheduled for May 2015.

Board direction: None.

Service Level Agreements

Mr. Goeben told the Commissioners the IT core service level agreement, that will be entered into with County elected officials and department heads, is in its last round of internal reviews and will be provided to the IT Committee and Management Team for review by April 15th. The Sheriff will have a supplemental service level agreement to specify differences in services provided by IT since the Sheriff will have a Technologist providing Tier 1 support.

Board direction: None.

Data center virtualization update

Mr. Goeben updated the Commissioners on the data center server virtualization project: 56% of servers have been virtualized, the file servers are in the process of being moved, several servers are awaiting the new network DMZ (the external facing servers and services), and all vendors have been contacted regarding costs of moving their software: Eagle Recorder >\$2500 (paid by Auditor O&M); Jury Management System \$2500 but IT will try to install it; awaiting Damion quote; otherwise no additional cost.

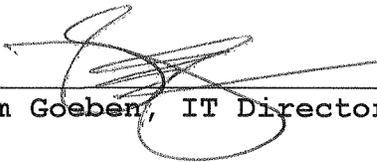
Board direction: BOCC directed Mr. Goeben to provide them with the Jury Management System's maintenance cost and to review the maintenance.

Other business

None.

Adjourned: 11:30 AM

KITTITAS COUNTY
COMMISSIONERS
KITTITAS COUNTY, WASHINGTON



Jim Goeben, IT Director



Obie O'Brien, Chairman