

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

MARCH 18, 2013

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell & Commissioner Gary Berndt.

Others: Mandy Robinson, Deputy Clerk of the Board; Lisa Young, HR Director.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman O'Brien opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending March 15, 2013.

EXECUTIVE SESSION

COMMISSIONERS

At 9:15 a.m. Commissioner O'Brien announced the Board would recess into an Executive Session for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 9:25 a.m. the Board reconvened out of Executive Session. No action was taken.

APPROVED
4/2/2013

At 9:25 a.m. Chairman O'Brien announced the Board would recess into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 9:30 a.m. the Board reconvened out of Executive Session. No action was taken.

LETTER HOLMQUIST-NEWBRY/WARNICK/MANWELLER COMMISSIONERS

Commissioner Jewell moved to authorize Board signature & Elected Officials signature on letters to Senator Holmquist-Newbry, Representative Warnick and Representative Manweller regarding Shared Revenues, and to direct staff to obtain the signatures of the Elected Officials and route a signed copy of the letters to WSAC and WACO. Commissioner Berndt seconded. Motion carried 3-0.

LETTER CITY OF KITTITAS/CITY OF SO. CLE ELUM COMMISSIONERS

Commissioner Jewell moved to authorize Board signature on letters to the City of Kittitas and the City of South Cle Elum requesting them to consider support for the Yakima Basin Integrated Plan (YBIP). Commissioner Berndt seconded. Motion carried 3-0.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.

OTHER BUSINESS- N/A

Meeting adjourned at 10:00 a.m.

**DEPUTY CLERK OF THE BOARD KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Mandy Robinson


Chairman Obie O'Brien