

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
SPECIAL MEETING**

WEDNESDAY

10:00 A.M.

FEBRUARY 20, 2013

Board members present: Chairman Obie O'Brien and Commissioner Gary Berndt. Excused: Vice-Chairman Paul Jewell.

Others: Julie Kjorsvik, Clerk of the Board; Jerry Pettit, Auditor; Kirk Holmes, Public Works Director; Matt Anderson, Facilities Maintenance & Fair Program Director; Judy Pless, Budget & Finance Manager; Robin Read, Public Health Promotion Supervisor and 1 member of the public.

CALL TO ORDER

Chairman O'Brien called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman O'Brien led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Chairman O'Brien noted there were no amendments to the Agenda. Commissioner Berndt moved to approve the Agenda, as presented. Chairman O'Brien seconded. Motion carried 2-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman O'Brien noted there were no amendments to the Consent Agenda.

Commissioner Berndt moved to approve the Consent Agenda, as presented. Chairman O'Brien seconded. Motion carried 2-0.

APPROVED
3/5/2013

RESOLUTION 2013-026 UPDATE PERSONNEL POLICIES MANUAL HUMAN RESOURCES

Approve Resolution No. 2013-026, In the Matter of Updating the Personnel Policies Manual including Item 5-1 Wage Administration; 5-2 Merit Increase Chart and 4-14 Drug & Alcohol Use.

RESOLUTION 2013-027 CENTRAL SERVICES AUDITOR

Approve Resolution No. 2013-072, Adopting Central Services Simplified Indirect Cost Allocation Plan for Year Ended December 31, 2011, and to Adopt the Indirect Cost Rate for Kittitas County at 12% based on the distribution base of direct salaries & wages for federal grant reimbursement as certified by the County Auditor effective January 1, 2013.

RESOLUTION 2013-028 PUBLIC HEALTH INDIRECT COST PLAN AUDITOR

Approve Resolution No. 2013-028, Adopting the Kittitas County Public Health Department Simplified Indirect Cost Allocation Plan for Year Ended December 31, 2011, and to adopt the Indirect Cost Rate for the Kittitas County Public Health Department at 27.25% based on the distribution base of direct salaries & wages, for federal grant reimbursement as certified by the County Auditor effective January 1, 2013.

CONTRACT DEPARTMENT OF HEALTH PUBLIC HEALTH

Approve Amendment Number 6 to Contract No. C16889 between the Department of Health and the Kittitas County Public Health Department, adding Statements of Work for the Maternal & Child Health Block Grant, Office of Immunization and Child Profile, OICP-PPHF Reimbursement Project, Performance Management Center for Excellence-QI Project and the Office of Drinking Water Group A Program, increasing the funding amount by \$47,461.00 for a revised maximum amount of \$334,969.00 for the period January 1, 2012 through December 31, 2014.

RESOLUTION 2013-029 AWARD BID-LIQUID ASPHALT MATERIALS PUBLIC WORKS

Approve Resolution No. 2013-029, Awarding a Bid to Idaho Asphalt Supply, Inc. for Schedule "A" and Albina Asphalt for Schedule "B" to provide Liquid Asphalt Materials for the Year 2013 and to authorize the Director of Public Works to sign the contract documents.

RESOLUTION 2013-030 AWARD BID-ASPHALT MATERIALS PUBLIC WORKS

Approve Resolution No. 2013-030, Awarding a Bid to Columbia Ready Mix, Inc. and Granite Construction Company for Schedules "A" and "B" to

provide Asphalt Materials for the Year 2013 and to authorize the Director of Public Works to sign the contract documents.

RESOLUTION 2013-031 AWARD BID-MAINTENANCE ROCK MATERIALS PUBLIC WORKS

Approve Resolution No. 2013-031, Awarding a Bid to Ellensburg Cement Products for Schedules "A", "B" and "C" to provide Maintenance Rock Materials for the Year 2013 and to authorize the Director of Public Works to sign the contract documents.

CALL FOR BIDS CHEMICAL WEED SPRAY PRODUCTS PUBLIC WORKS

Approve a Notice of Call for Bids to provide Chemical Weed Spray Products for the Year 2013, to be accepted until March 6, 2013 at 2:00 p.m. in the Department of Public Works 411 N. Ruby, Ste. #1, Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING CITY OF ELLENSBURG FRANCHISE PUBLIC WORKS

Approve Setting a Public Hearing to consider a Franchise Application by the City of Ellensburg for a Public Utility Franchise for various utilities and locations throughout the County, to be held on March 19, 2013 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2013-032 NON-DISCRIMINATION AGREEMENT PUBLIC WORKS

Approve Resolution No. 2013-032, to Approve and Authorize the Chair to sign the Non-Discrimination Agreement between Kittitas County and Federal Highway Administration and the Title VI Annual Accomplishment Update Report for 2012.

RESOLUTION 2013-033 SALMON PROJECT AGREEMENT PUBLIC WORKS

Approve Resolution No. 2013-033, Approving an Agreement between Kittitas County and the State of Washington by and through the Salmon Recovery Funding Board and the Recreation and Conservation Office for the Yakima River Assessment Hansen Pits to Ringer Loop project and to authorize the Director of Public Works to sign the Agreement.

SET PUBLIC HEARING OPEN SPACE - ROSS PEARSON PUBLIC WORKS

Approve Setting a Public Hearing to Consider an Application from Ross Pearson for Open Space Current Use Designation, to be held on Tuesday March 5, 2013 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue, Ellensburg, WA and to authorize the Clerk to publish said notice.

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

RESOLUTION 2013-024 INTERNAL RATE INTERFUND OFFICE RENTALS AUDITOR

Commissioner Berndt moved to approve Resolution No. 2013-024, Adopting the 2013 Internal rate for the Interfund Office Rentals, effective March 1, 2013 for the Permit Center and January 1, 2014 for the Sorensen Building. Chairman O'Brien seconded. Motion carried 2-0

MISCELLANEOUS - NONE

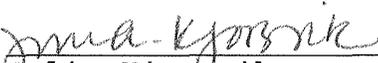
EXECUTIVE SESSION - NONE

ADJOURNMENT

Commissioner Berndt moved to adjourn the meeting at 10:15 a.m. Chairman O'Brien seconded. Motion carried 2-0.

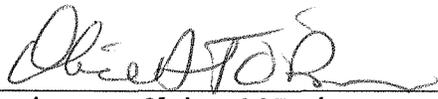
Meeting adjourned at 10:15 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Chairman Obie O'Brien