

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:40 A.M.

JANUARY 28, 2013

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell; & Commissioner Gary Berndt.

Others: Mandy Robinson, Deputy Clerk of the Board; Kirk Holmes, Public Works Director.

SPECIAL MEETING

DEPARTMENT HEAD

COMMISSIONERS

The Board questioned Public Works Director Kirk Holmes on whether or not it was necessary to continue with the Interim Planning Official stipend. Commissioner O'Brien stated that he was under the impression Doc Hansen, Planning Official was back full time and therefore it wasn't certain that the stipend for Ms. Jan Olliver, Transportation Manager/Interim Planning Official was needed to remain in place. Mr. Holmes agreed that it was probably safe to take Ms. Olliver off of the extra duties assigned to her as Interim Planning Official and to remove the stipend.

The Board directed staff to have a Personnel Action Form (PAF) prepared removing the stipend currently in place for Ms. Olliver, effective February 1, 2013. They asked that Mr. Holmes notify Ms. Olliver that she was relieved of her additional duties as Interim Planning Official, and noted their appreciation for her stepping up and filling in while Mr. Hansen was out and recovering.

Meeting adjourned at 9:50 a.m.

**KITITAS COUNTY COMMISSIONERS
DEPUTY CLERK OF THE BOARD**

KITITAS COUNTY, WASHINGTON



Mandy Robinson



Obie O'Brien, Chairman

APPROVED
2/5/2013