

**KITTITAS COUNTY  
BOARD OF COMMISSIONERS  
COMMISSIONERS AUDITORIUM  
SPECIAL MEETING**

**TUESDAY**

**2:00 P.M.**

**JANUARY 8, 2013**

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell and Commissioner Gary Berndt.

Others: Julie Kjorsvik, Clerk of the Board; Judy Pless, Budget & Finance Manager; Jan Ollivier, Transportation Manager/Interim Planning Official; Mandy Weed, Administrative Assistant and 3 members of the public.

**PUBLIC HEARING**

**2013 BUDGET AMENDMENT**

**AUDITOR**

At 2:00 p.m. **CHAIRMAN O'BRIEN** opened a Public Hearing to consider Amending the 2013 County Budget.

**JUDY PLESS, BUDGET & FINANCE MANAGER** reviewed a Staff Report and indicated the proposed amendment was for the 2013 budget in the amount of \$1,194,784.00. The amendment was due to creating a new fund (Fund 402) for the Community Development Services department. She explained how the CDS revenues and expenses would be tracked by subfunds, departments and divisions within the fund. She said there would be a 6 month review of the budget and they may be presenting an amendment at that time for additional adjustments.

**THOSE PRESENT & TESTIFYING: DAVE WHITWILL REPRESENTING THE CENTRAL WASHINGTON HOMEBUILDERS ASSOCIATION** said they were in favor of the proposal and felt it added transparency. He said they would like to request establishing an advisory panel so they can meet with the Community Development Services department on an annual basis.

**RESOLUTION 2013-009**

**2013 BUDGET AMENDMENT**

**AUDITOR**

**COMMISSIONER JEWELL** moved to approve Resolution No. 2013-009, Amending the 2013 Budget in the amount of \$1,194,784.00.

**COMMISSIONER BERNDT** seconded. Motion carried 3-0.

**2013-01-08 MINUTES**

**APPROVED**  
1/23/2013

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**PUBLIC HEARING****CDBG GRANT APPLICATION****PUBLIC WORKS**

At 2:09 p.m. **CHAIRMAN O'BRIEN** opened a Public Hearing to consider review of community development and housing needs and to inform citizens of the availability of funds and eligible uses of the State Community Development Block Grant (CDBG) and to receive comments on proposed activities, particularly from the lower income persons and persons residing in the Vantage community. The proposed CDBG application was for the 2013 Community Development Block Grant for General Purposes.

**JAN OLLIVIER, TRANSPORTATION MANAGER/INTERIM PLANNING OFFICIAL** provided a Public Hearing handout as required by the Department of Commerce for CDBG applications, outlining the 2013 funding set-asides, HUD National Objectives and CDBG Eligibility Guidelines. She reviewed the Kittitas County Water District No. 6 General Purpose Grant application to the Community Development Block Grant, in the amount of \$702,050.00 for a project to complete their wastewater treatment plant upgrades that were partially funded during the 2011 funding cycle. Amongst some of the documents that were provided to the Board for their review were the CDBG General Purpose Grant Application; Project Summary; Title VI Certification and a Resolution with Certification of Compliance.

**DANA COWGER, VARELA & ASSOCIATES** said the detailed project description and costs for each of the phases were included for the Board's review. He indicated the upgrades were for the biological treatment system, disinfection system, sludge treatment and drying and operations building upgrades, electrical equipment. The treatment upgrades were required for Ecology compliance, improved safety, reliability and to ensure continued long-term operation of the facility into the future. **COMMISSIONER BERNDT** asked if there were any other possible applicants interested in applying for the funds as the County is only allowed to apply one time per year. **MS. OLLIVIER** said the hearing was noticed in the newspaper and they did not hear from anyone else interested in applying, noting the deadline for applications is January 31, 2013.

**THERE BEING NO ONE REQUESTING TO TESTIFY, THE PUBLIC PORTION OF THE HEARING WAS CLOSED.**

RESOLUTION 2013-010

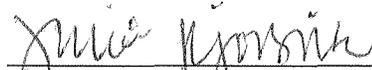
CDBG GRANT APPLICATION

PUBLIC WORKS

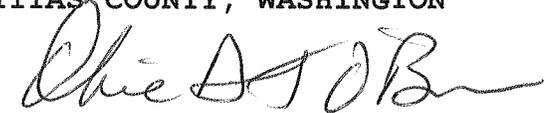
COMMISSIONER JEWELL moved to approve Resolution No. 2013-010, Certification of Compliance with the Community Development Block Grant (CDBG) General Purpose Program, for the Kittitas County Water District #6 project. COMMISSIONER BERNDT seconded. Motion carried 3-0.

Meeting adjourned at 2:24 p.m.

CLERK OF THE BOARD

  
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Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
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Chairman Obie O'Brien