

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS AUDITORIUM
SPECIAL MEETING**

WEDNESDAY

3:00 P.M.

DECEMBER 19, 2012

Board members present: Chairman Alan Crankovich; Vice-Chairman Obie O'Brien; Commissioner Paul Jewell.

Others: Mandy Robinson, Deputy Clerk of the Board; Judy Pless, Budget and Finance Manager; Doc Hansen, Planning Official, Neil Caulkins, Deputy Prosecutor; Kay Kresge, Accountant; Jan Olliver, Interim Planning Official/Transportation Manager; Kirk Holmes, Public Works Director; Mandy Weed, Administrative Assistant and two members of the public.

SPECIAL MEETING

BUILDING PERMIT FEES

COMMISSIONERS

At 3:00 p.m. Chairman Crankovich opened a Special Meeting to receive a report on the progress staff has made with regard to the Building & Permit Fees Analysis.

Commissioner Jewell reviewed an Executive Summary, Purpose, Objectives, Methodology, Results & Recommendations which were all outlined in the Executive Summary regarding building & land use permit fees analysis. He explained the history of the issue and stated that it had been brought to the Boards attention in the fall of 2011, when the County was notified by the Washington State Auditor's office of a potential concern regarding the use and accounting of building and land use permit fees. He stated that according to RCW 82.02.020, fees collected from building and land use permits may only be used to cover the cost of "processing applications, inspecting and reviewing plans, or preparing detailed (environmental) statements". He explained that Counties should also be able to show evidence that the fees collected from the permits are only used for allowable activities, noting this concern was reported in the State's annual audit of the County as an exit item. He outlined some of the changes that have already been implemented for example CDS is now coding their time to "projects".

Judy Pless, Budget and Finance Manager stated that a Public Hearing had been set for January 8, 2013 to consider amending the 2013 budget for the Community Development Fund in the amount of \$1,194,784.00.

Mitch Williams, CWHBA stated that he was more than pleased with how far the workgroup has come. He stated that he was very comfortable supporting an "enterprise fund". He stated that he felt the transparency that will come of the changes being proposed would be a

benefit to both the County and it's "clients". Mr. Williams indicated that he felt the lack of attendance in today's meeting was a good showing of how others impacted by this felt with regard to the progress the County has made. He felt that if there were still concerns then there would have been a room full, but due to there not being much of a turnout aside from County staff, he took that as the building community supported the direction the County was going.

Chairman Crankovich stated that he was pleased to see a solution come together and was interested to see how the details will come together.

Meeting adjourned at 3:41 p.m.

DEPUTY CLERK OF THE BOARD


Mandy Robinson

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


~~Alan Crankovich~~, Chairman
vice