

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**DECEMBER 18, 2012**

Board members present: Chairman Alan Crankovich; Vice-Chairman Obie O'Brien and Commissioner Paul Jewell.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Robinson, Deputy Clerk of the Board; Jerry Pettit, Auditor; Jan Ollivier, Transportation Manager; Brenda Larsen, Fire Marshal; William Holmes, Probation Services Director; Lisa Young, Human Resource Director; Mandy Weed, Administrative Assistant; Lindsay Ozbolt, Staff Planner; Kirk Holmes, Public Works Director; Deanna Panattoni, Treasurer; Megan Acree, Administrative Assistant; Marsha Weyand, Assessor; Jim Goeben, Information Technology Director; Gene Dana, Sheriff; Neil Caulkins, Deputy Prosecutor; Debbie Myers, Board Clerk; Greg Zempel, Prosecutor; Ryan Berge, Road Foreman; Andrew Drain, Application Developer and 1 member of the public.

**CALL TO ORDER**

Chairman Crankovich called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman Crankovich led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES**

Kirk Holmes introduced Alec Magdlin as their new Equipment Operator.

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS**

**AWARD**

**ALAN A. CRANKOVICH**

**COMMISSIONERS**

Commissioner Jewell presented Chairman Alan Crankovich with a plaque in recognition for over thirty years of service to the citizens of Kittitas County. He noted he had worked in the Department of Public Works for over twenty-two years and then served as District #2 County Commissioner for eight years.

**APPROVED**  
1/18/2013

**APPROVAL OF AGENDA**

Chairman Crankovich noted the minutes from the June 25, 2012 meeting with the Public Works Department had been removed from the Agenda.

Commissioner O'Brien moved to approve the Agenda, as amended.  
Commissioner Jewell seconded. Motion carried 3-0.

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman Crankovich noted the minutes from the June 25, 2012 meeting with the Public Works Department had been removed from the Agenda.

Commissioner O'Brien moved to approve the Consent Agenda, as amended.  
Commissioner Jewell seconded. Motion carried 3-0.

**MINUTES**

DATE	MINUTES
09/12/2011	Public Works Study Session
09/26/2011	CDS Study Session
04/23/2012	CDS Study Session
06/11/2012	CDS Study Session
06/25/2012	CDS Study Session
06/26/2012	HR Study Session
07/09/2012	CDS Study Session
07/09/2012	Public Works Study Session
07/23/2012	CDS Study Session
07/24/2012	HR Study Session
08/13/2012	CDS Study Session
08/13/2012	Public Works Study Session
08/14/2012	Joint BOCC/Planning Commission Meeting
08/21/2012	Joint BOCC/Planning Commission Meeting
08/27/2012	CDS Study Session
08/27/2012	Joint BOCC/Planning Commission Meeting
09/20/2012	Finance Study Session
09/24/2012	CDS & Public Works Study Session
09/25/2012	HR Study Session
10/08/2012	CDS Study Session
10/08/2012	Preliminary Budget Discussion
10/09/2012	HR Study Session
10/09/2012	Preliminary Budget Discussion

10/10/2012	Preliminary Budget Discussion
10/16/2012	Union Discussion
10/22/2012	CDS Study Session
10/22/2012	Preliminary Budget Discussion
10/23/2012	HR Study Session
10/23/2012	Preliminary Budget Discussion
11/07/2012	Law & Justice Study Session
11/13/2012	HR Study Session
11/15/2012	Finance Study Session
11/21/2012	Joint BOCC/BOH Meeting
11/26/2012	CDS Study Session
11/26/2012	Public Works Study Session
11/27/2012	HR Study Session
11/27/2012	Hydrogeologist Update
11/27/2012	USGS Study Update
11/28/2012	Upper District Court Update
11/29/2012	Upper District Court Update
12/03/2012	BOCC Office Administration
12/03/2012	Dept. Head Meetings (0)
12/03/2012	Agenda Study Session
12/03/2012	Public Hearing
12/04/2012	Agenda
12/04/2012	Interim Planning Official Discussion
12/10/2012	BOCC Office Administration
12/10/2012	Dept. Head Meetings (2)
12/10/2012	Jail Analysis
12/10/2012	CDS Study Session
12/10/2012	Public Works Study Session
12/10/2012	Continued Comp. Plan Hearing
12/11/2012	HR Study Session
12/11/2012	Executive Session

**RESOLUTION 2012-159                      WA. STATE DEPT. OF ENTERPRISE SERV.                      AUDITOR**

Approve Resolution No. 2012-159, Authorizing an Interlocal Agreement with the Washington State Department of Enterprise Services for the purchase of goods and services.

**SET PUBLIC HEARING                      AMEND 2013 COUNTY BUDGET                      AUDITOR**

Approve Setting a Public Hearing to consider Amending the 2013 County Budget to be held on Tuesday January 8, 2013 at 2:00 p.m. in the Commissioner's Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**AGREEMENT                      WASHINGTON COLLECTORS TRI-CITIES, INC.      DISTRICT COURT**

Approve an Agreement between Kittitas County and the Washington Collectors Tri-Cities, Inc. for Collection Services beginning January 1, 2013 through December 31, 2013.

**RESOLUTION 2012-160                      ELECTED OFFICIAL SALARIES                      HUMAN RESOURCES**

Approve Resolution No. 2012-160, In the Matter of Setting Salaries for Elected Officials, granting a 2% increase in salary for 2013.

**RESOLUTION 2012-161                      EMS INTERLOCAL AGREEMENT                      EMS**

Approve Resolution No. 2012-161, Authorizing Payment Agreement "C" in the amount of \$43,328.00 for the period January 1, 2012 through December 31, 2013, in Accordance with the Interlocal Agreement with the Kittitas County Emergency Medical Service and Trauma Care Council for Coordination of Emergency Medical Services.

**APPOINTMENT                      AGING & LONG TERM CARE                      COMMISSIONERS**

Approve the Reappointment of Diana Burchak and Paul Malinski to the Kittitas County Aging & Long Term Care Advisory Council, for a three year term effective immediately and expiring on December 31, 2015.

**APPOINTMENT                      OPEN SPACE ADVISORY BOARD                      COMMISSIONERS**

Approve the Reappointment of John Hanson to the Kittitas County Open Space Advisory Board, for a one year term effective immediately and expiring on December 31, 2013.

**APPOINTMENT                      BOARD OF EQUALIZATION                      COMMISSIONERS**

Approve the Reappointment of Rita Hutchinson to the Kittitas County Board of Equalization, for a three year term effective immediately and expiring on December 31, 2015.

**APPOINTMENT                      PLANNING COMMISSION                      COMMISSIONERS**

Approve the Reappointment of Leslie Walker, District #3 and Rob Fraser, District #1 to the Kittitas County Planning Commission, for a four year term effective immediately and expiring on December 31, 2016.

**APPOINTMENT                      AIRPORT ADVISORY COMMITTEE                      COMMISSIONERS**

Approve the Reappointment of Keith Riexinger and Teresa Sloan to the Kittitas County Airport Advisory Committee, for a two year term effective immediately and expiring on December 31, 2014.

**APPOINTMENT**

**FAIR BOARD**

**COMMISSIONERS**

Approve the Reappointment of Roylene Crawford, Brian Lenz, Chelsea Rosenberger, Jodee Shenyer and Larry Bland to the Kittitas County Fair Board, for a three year term effective immediately and expiring on December 31, 2015.

**AGREEMENT**

**WA. STATE FLUORESCENT LIGHT STEWARDSHIP**

**SOLID WASTE**

Approve a Collection Site Agreement between PCA Product Stewardship, Inc. and the Kittitas County Solid Waste Department for the Washington State Product Care Fluorescent Light Stewardship Program, beginning February 1, 2013.

**AGREEMENT**

**HWA GEOSCIENCES, INC.**

**SOLID WASTE**

Approve a Professional Services Agreement between Kittitas County and HWA GeoSciences, Inc. in the amount of \$37,682.00 for ground water monitoring at the Ryegrass Landfill beginning December 18, 2012.

**MEMORANDUM OF UNDERSTANDING**

**WA. TRAFFIC SAFETY COMMISSION**

**SHERIFF**

Approve a Memorandum of Understanding between the Kittitas County Sheriff's Office and the Washington Traffic Safety Commission, in the amount of \$3,167.00 for the Target Zero Manager and Law Enforcement Liaison, beginning October 1, 2012 through September 30, 2013.

**PLAN**

**EMERGENCY MANAGEMENT PLAN**

**SHERIFF**

Approve an Executive Summary of the Kittitas County Comprehensive Emergency Management Plan to provide emergency management preceding, during and following any disaster.

**MEMORANDUM OF UNDERSTANDING**

**STOP ACT UNDERAGE DRINKING**

**SHERIFF**

Approve a Memorandum of Understanding between the Kittitas County Community Public Health and Safety Network and the Kittitas County Sheriff's Office, to provide for overtime funding for the STOP Act Underage Drinking Emphasis Patrols beginning September 30, 2012 through September 29, 2013.

**MEMORANDUM OF UNDERSTANDING**

**DRUG FREE COMMUNITIES**

**SHERIFF**

Approve a Memorandum of Understanding between the Kittitas County Community Public Health and Safety Network and the Kittitas County Sheriff's Office, to provide overtime funding for Drug Free Communities Underage Drinking Emphasis Patrols beginning September 30, 2012 through



**RESOLUTION 2012-167**

**2013 CRACK SEALANT MATERIALS**

**PUBLIC WORKS**

Approve Resolution No. 2012-167, Awarding a Bid to Furnish Crack Sealant Materials for 2013, to Arrow Construction Supply for Schedules "A" & "B", and to authorize the Public Works Director to sign the contract documents.

**RESOLUTION 2012-168**

**VAN NESS FELDMAN GORDONDERR**

**CDS**

Approve Resolution No. 2012-168, Authorizing Funds for Payment in the Amount of \$6,000.00 for Services Provided in November 2012, and the Continuation of Professional Services by Van Ness, Feldman, GordonDerr in Assisting Kittitas County with the Growth Management Act Compliance Efforts.

**MYLARS**

**F & G PHASE 1**

**CDS**

Approve the Final Mylars for the F & G Phase 1, 10 Lot Performance Based Cluster Plat (LP-08-00019), an Application from Cool Water LLC and Fortune Creek LLC, landowners for a 51-Lot Performance Based Cluster Plat on Approximately 89.10 acres of land zoned Rural-3, located southwest of Woods & Steele Road and Forest Service Road (Map Numbers 15-07000-0029 & 19-15-07000-0030).

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS**

**APPOINTMENT**

**PLANNING COMMISSION**

**COMMISSIONERS**

Commissioner Jewell moved to appoint Robert Hickey (District #2) and Brandon Huber (District #1) to the Kittitas County Planning Commissioner, for a term effective immediately and expiring on December 31, 2016. Commissioner O'Brien seconded. Motion carried 3-0.

**CLAIM FOR DAMAGES**

**SAMUELSON - DENIED**

**PROSECUTOR**

Commissioner Jewell moved to deny a Claim for Damages filed with the Kittitas County Auditor on October 30, 2012 by Cindi Samuelson, as recommended by the Prosecutor's office. Commissioner O'Brien seconded. Motion carried 3-0.

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION - NONE**

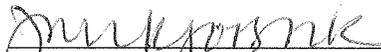
**ADJOURNMENT**

Commissioner Jewell moved to adjourn the meeting at 10:16 a.m.  
Commissioner O'Brien seconded. Motion carried 3-0.

Meeting adjourned at 10:16 a.m.

**CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Julie Kjosrsvik

  
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Chairman Alan Crankovich  
vice