

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**DECEMBER 10, 2012**

Board members present: Chairman Alan Crankovich; Vice-Chairman Obie O'Brien; Commissioner Paul Jewell.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board; Judy Pless, Budget and Finance Manager.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Crankovich opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 7, 2012.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.

**DIRECTION**

**VOUCHER/PAF'S**

**COMMISSIONERS**

Judy Pless, Budget & Finance Manger requested the Board consider setting a Special Meeting for the week of 12/17/2012 to allow Vouchers and PAF's to be signed due to the BoCC's office being closed on 12/24/2012. The Board directed staff to set a meeting for

12/20/2012 at 1:30 p.m. in the Commissioners Conference Room to consider Vouchers and PAF's.

**OTHER BUSINESS**

Commissioner Jewell reviewed meetings he is participating in this week, and reminded the Board of the meeting he set for December 13, 2012 at 3:00 p.m. in the BoCC Auditorium for the Economic Impact Compensation and Policy recommendations Re: watershed protections and enhancement component of the Yakima Basin Integrated plan.

Commissioner O'Brien informed the Board he was meeting with City of Ellensburg Manger, Ted Barkley this week.

Meeting adjourned at 9:40 a.m.

**DEPUTY CLERK OF THE BOARD**

  
Mandy Robinson

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Alan Crankovich, Chairman