

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS AUDITORIUM  
REGULAR MEETING**

**MONDAY**

**10:30 A.M.**

**DECEMBER 3, 2012**

Board members present: Chairman Alan Crankovich, Vice-Chairman Obie O'Brien and Commissioner Paul Jewell.

Others: Julie Kjorsvik, Clerk of the Board; Judy Pless, Budget & Finance Manager; Clayton Myers, Undersheriff; Christine Luvera, Lower District Court Administrator; James Hurson, Lower District Court Judge; William Holmes, Probation Services Director; Jim Van De Venter, Maintenance Manager; Kathy Jurgens, Finance System Manager; Kirk Holmes, Public Works Director; Willie Adams, Shop Manager; Neil Caulkins, Deputy Prosecutor; Diana Mackenzie, Upper District Court Administrator; Paul Sander, Deputy Prosecutor; Robin Raap, Office Administrator; Jerry Pettit, Auditor; Sue Higginbotham, Administrative Assistant; Matt Anderson, Facilities Maintenance Director; Patti Johnson, Solid Waste Director; Todd Davis, Noxious Weed Director; Greg Zempel, Prosecutor; Sarah Keith, Administrative Assistant; Joyce Julsrud, Clerk; Brenda Larsen, Fire Marshal; Lisa Young, Human Resource Director; Tip Hudson, WSU Extension Agent; Jeff Watson, Staff Planner; Jim Goeben, Information Technology Director; Jan Ollivier, Transportation Manager.

**REGULAR MEETING**

**AGENDA STUDY SESSION**

**COMMISSIONERS**

At 10:30 a.m. Chairman Crankovich opened the Regular Meeting to review items scheduled for the December 4, 2012 Agenda Session. The Board reviewed each item, received reports from staff and asked questions.

**OTHER BUSINESS**

Commissioner Jewell gave a report on the 2013 General Budget. He explained how the Board of Commissioners had met with Judy Pless last week and with information provided by the Assessors office, some things had changed since they last met with the Management Team.

They have decided at that time to reinstate some of the budget items that had been removed including repairing the elevators in the Courthouse and Jail, put money back into the vehicle replacement fund, put money into the rainy day fund and

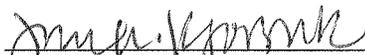
**APPROVED**  
**12/18/2012**

elections software and hardware. He said they will also be authorizing a 2% increase for all non-union employees as well as those in the Appraisers Union. The Board noted the medical contribution will remain the same, Union contracts would be honored, a 2% salary increase which the Department Heads/Elected Officials will be authorized to use it within their department as to how they see fit. The Elected Officials will be offered a 2% increase, with the exception of the Board of County Commissioners and Judges.

The Board thanked the Management Team for their hard work, but cautioned everyone to continue to monitor their budgets as the County is not out of the woods yet.

The Agenda Study Session was adjourned at 11:00 a.m.

**CLERK OF THE BOARD**

  
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Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Alan Crankovich, Chairman