

**COMMISSIONERS' MINUTES  
KITTTITAS COUNTY, WASHINGTON  
COMMISSIONERS AUDITORIUM  
SPECIAL MEETING**

**TUESDAY**

**1:00 P.M.**

**NOVEMBER 6, 2012**

Board members present: Chairman Alan Crankovich and Commissioner Paul Jewell. Absent: Vice-Chairman Obie O'Brien.

Others: Mandy Robinson, Deputy Clerk of the Board; Judy Pless, Budget & Finance Manager; Steve Panattoni, Patrol Sargent; Gene Dana, Sheriff; Deanna Panattoni, Treasurer; Todd Davis, Noxious Weed Director; Matt Anderson, Facilities Maintenance Director; Kathy Jurgens, Finance Systems Manager; Megan Acree, Administrative Assistant; Mandy Weed, Administrative Assistant; Kirk Holmes, Public Works Director; Christine Luvera, Lower District Court Administrator; Jerry Pettit, Auditor; Lisa Young, Human Resource Director; Jesus Baldovinos, Audit Lead; Paula Hoctor, Commander; Jim Jones, Audit Supervisor; Doc Hansen, Planning Official; Lisa Bugni, Senior Citizen Deputy.

**SPECIAL MEETING**

**STATE AUDITOR**

**COMMISSIONERS**

At 1:05 p.m. Chairman Crankovich opened a Special Meeting with representatives from the Washington State Auditor's office to go over the exit audit that was conducted on Kittitas County for the period January 1, 2011 through December 31, 2011.

Jesus Baldovinos, Audit Lead, went over their report that was conducted for the period January 1, 2011 through December 31, 2011. He reviewed three exit item recommendations including Collection of Forfeited Bail Bonds-Lower District Court (recommendation to the County to monitor forfeited bail bond cases to ensure that the notifications are sent within 30 days, and also recommend the County ensures the bail agency is directly responsible for producing the defendant before refunding or exonerating the bond); Auditor's Office-cash receipts (recommendations to the County to ensure all receipts are deposited to the County Treasurer timely in accordance with State law, and also recommend that mode of payment be correctly marked on each receipt and match the deposit); and building permit fees (again recommend to the County to review building permit fees to ensure they only cover the cost of providing the allowable services).

Jim Jones, Audit Supervisor stated that there were no findings and no management letters. He stated that they were pleased to announce it was a "clean" audit. He stated that this is the 7<sup>th</sup> year in a row for Kittitas County to have no accountability findings. He outlined the additional information listed in the handouts such as next year's anticipated audit time line and the cost of the audit.

The meeting was adjourned at 1:30 p.m.

DEPUTY CLERK OF THE BOARD

  
Mandy Robinson

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Alan Crankovich, Chairman