

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**NOVEMBER 6, 2012**

Board members present: Chairman Alan Crankovich, Vice-Chairman Obie O'Brien and Commissioner Paul Jewell.

Others: Julie Kjorsvik, Clerk of the Board; Kelly Carlson, Administrative Assistant/Airport Manager; Paul Sander, Deputy Prosecutor; Neil Caulkins, Deputy Prosecutor; Doc Hansen, Planning Official and 1 member of the public.

**CALL TO ORDER**

Chairman Crankovich called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman Crankovich led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS**

**PROCLAMATION**

**REX REED DAY - NOVEMBER 9<sup>TH</sup>**

**COMMISSIONERS**

Commissioner O'Brien moved to approve a Proclamation, Declaring November 9, 2012 as Rex Reed Day in Kittitas County. Commissioner Jewell seconded. Motion carried 3-0.

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Chairman Crankovich noted Consent items V & X had been removed from the Agenda and two items had been added to Administrative Matters.

Commissioner Jewell moved to approve the Agenda, as amended. Commissioner O'Brien seconded. Motion carried 3-0.

**APPROVED**  
12/4/2012

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman Crankovich noted Consent Items V & X had been removed from the Agenda.

Commissioner Jewell moved to approve the Consent Agenda, as amended. Commissioner O'Brien seconded. Motion carried 3-0.

**MINUTES**

DATE	MINUTES
11/07/2011	Redistricting & Precinct Lines
01/02/2012	Agenda Study Session
01/16/2012	Agenda Study Session
02/20/2012	Agenda Study Session
02/21/2012	Agenda
06/29/2012	WSAC
09/21/2012	KVEC Maintenance Cont. Study Session
10/08/2012	Public Works Study Session
10/09/2012	Joint Meeting/Planning Commission
10/11/2012	Discuss 2013 Benefits
10/11/2012	ESCO
10/11/2012	Executive Session (3:00)
10/11/2012	Executive Session (4:00)
10/11/2012	Rodeo Ticket Hall of Fame Building
10/12/2012	Executive Session
10/15/2012	BOCC Office Administration
10/15/2012	Dept. Head Meetings (3)
10/15/2012	Agenda Study Session
10/16/2012	Agenda
10/16/2012	Public Hearing
10/18/2012	Public Works Management Training
10/22/2012	BOCC Office Administration
10/22/2012	Dept. Head Meetings (4)
10/22/2012	Public Works Management Training
10/25/2012	Executive Session
10/26/2012	Executive Session (10:00)
10/26/2012	Executive Session (2:00)
10/29/2012	BOCC Office Administration
10/29/2012	Dept. Head Meeting (1)

**AGREEMENT**

**CENTRAL WASHINGTON DISABILITY RESOURCES**

**MH/DD**

Approve a Professional Services Agreement between Kittitas County and Central Washington Disability Resources, in the amount of \$7,839.00 to provide disability awareness education, and information disability resources to adults and children with disabilities in Kittitas County, for the period beginning July 1, 2012 through June 30, 2013.

**AGREEMENT**

**KITTITAS VALLEY OPPORTUNITIES**

**MH/DD**

Approve a Professional Services Agreement between Kittitas County and Kittitas Valley Opportunities dba Parent to Parent, in the amount not to exceed \$10,000.00 to provide a Parent to Parent program to benefit children with developmental disabilities and their families in Kittitas County, for the period beginning July 1, 2012 through June 30, 2013.

**AGREEMENT**

**KITTITAS COUNTY CHAMBER OF COMMERCE**

**COMMISSIONERS**

Approve a Revocable License Agreement between Kittitas County and the Kittitas County Chamber of Commerce to store a container car used for storage on certain real property owned by the County and adjacent to the Chamber's premises, for a period of two years.

**APPOINTMENT**

**CATHERINE SCARLETT - ALTC**

**COMMISSIONERS**

Approve the appointment of Catherine Scarlett to the Kittitas County Aging & Long Term Care Advisory Council, for a three year term commencing immediately and expiring on December 31, 2013 (noting she is completing a term).

**MEMORANDUM OF AGREEMENT**

**ROBERT K. WEIDNER**

**COMMISSIONERS**

Approve a Memorandum of Agreement between Robert K. Weidner, and Kittitas County, in the amount of \$7,500.00, agreeing to serve as the Washington, D.C. government relation's advisor to Kittitas County and other Counties of the Evergreen Forest County Group, beginning January 1, 2013 through December 31, 2013.

**RESOLUTION 2012-136**

**SHARP MX-511 COPIER**

**PROSECUTOR**

Approve Resolution No. 2012-136, Authorizing a Sales Agreement, Equipment Finance Lease Agreement and Non-Appropriation Addendum with Pinnell, Inc. and U.S. Ban Equipment Finance for a Sharp Mx-511 Copier.

**RESOLUTION 2012-137**

**ADMINISTRATIVE OFFICE OF COURTS**

**JUVENILE**

Approve Resolution No. 2012-137, Authorizing an Interlocal Agreement between the State of Washington Administrative Office of the Courts and

the Kittitas County Juvenile Court, in the amount of \$22,621.00 for Becca Bill related services beginning July 1, 2012 through June 30, 2013.

**MEMORANDUM OF UNDERSTANDING      TEAMSTER LOCAL NO. 760      HUMAN RESOURCES**

Approve a Memorandum of Understanding and Agreement between Kittitas County and General Teamster Local No. 760, representing the Corrections and Clerical employees of the Sheriff's Office.

**POLICY      WASHINGTON COUNTIES RISK POOL      HUMAN RESOURCES**

Approve the Joint Self-Insurance Liability Policy with the Washington Counties Risk Pool beginning October 1, 2012 through October 1, 2013.

**AGREEMENT      PUBLIC SAFETY TESTING      HUMAN RESOURCES**

Approve a Subscriber Agreement with Public Safety Testing, Inc. beginning January 1, 2012, to advertise, assist with recruiting, application processing and administration of written examinations and/or physical ability tests for entry-level Deputy Sheriff and Corrections Officer positions.

**AGREEMENT      COOPERATIVE PERSONNEL SERVICES      HUMAN RESOURCES**

Approve a Test Rental and Use Agreement between Cooperative Personnel Services, dba CPS HR Consulting and Kittitas County to conduct validated testing for various classifications within the Sheriff's Department.

**AGREEMENT      HWA GEOSCIENCES, INC.      SOLID WASTE**

Approve a Professional Services Agreement between Kittitas County and HWA GeoSciences, Inc. in an amount not to exceed \$4,997.00, to conduct annual monitoring at the Ryegrass landfill beginning October 16, 2012.

**LEASE AGREEMENT      PINNELL, INC.      SHERIFF**

Approve Lease Agreement No. SH12-014 between Kittitas County and Pinnell, Inc. for a MX-M453N Sharp Digital MFP Copier for the front office of the Jail facility.

**RESOLUTION 2012-138      KVCH - SANE NURSE PROGRAM      PROSECUTOR**

Approve Resolution No. 2012-138, Authorizing an Interlocal Agreement between the Kittitas Valley Community Hospital and Kittitas County, for the SANE Nurse Program, in an amount not to exceed \$22,073.69, beginning September 1, 2012 through August 31, 2013.

**RESOLUTION 2012-139      TACOMA-PIERCE COUNTY HEALTH DEPT.      PUBLIC HEALTH**

Approve Resolution No. 2012-139, Authorizing an Interlocal Agreement between the Tacoma-Pierce County Health Department and the Kittitas County Public Health Department in the amount of \$17,843.00 for the provision of online food worker training, testing and card issuance beginning October 1, 2012 through December 31, 2013.

**SET PUBLIC HEARING      PUBLIC HEALTH FEE SCHEDULE      PUBLIC HEALTH**

Approve Setting a Public Hearing to consider the 2013 Kittitas County Public Health Department Fee Schedule, to be held on Wednesday November 21, 2012 in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2012-140      KVCH - VACCINE EMERGENCY STORAGE      PUBLIC HEALTH**

Approve Resolution No. 2012-140, Authorizing an Interlocal Agreement with the Kittitas Valley Community Hospital for Providing Emergency Storage of Vaccine beginning January 1, 2013 through December 31, 2013.

**AGREEMENT      UNITED BUSINESS MACHINES      CDS**

Ratify the Chair's Signature on an Agreement with United Business Machines for a Kyocera 5550ci Color Copier/Printer/Scanner for the Community Development Services Department.

**SET PUBLIC HEARING      COMPREHENSIVE PLAN COMPLIANCE      CDS**

Approve Setting a Public Hearing to consider changes to the Comprehensive Plan and Development Code for the Purpose of Comprehensive Plan Compliance, to be held on Monday November 26, 2012 at 6:00 p.m. in the Teanaway Hall at the Kittitas County Event Center (Fairgrounds), and to authorize the Clerk to publish said notice.

**RESOLUTION 2012-142      VAN NESS FELDMAN GORDONDERR      CDS**

Approve Resolution No. 2012-142, Authorizing Funds in the amount of \$8,000.00 for the continuation of Professional Services by Van Ness Feldman and GordonDerr for Assisting Kittitas County in complying with the Growth Management Act.

**REQUEST TO APPROVE ADDITIONAL STAFF TIME TO AID IN WORK FOR ADMINISTRATIVE ACTIVITIES AND COMPLIANCE TO THE GROWTH MANAGEMENT ACT - ITEM REMOVED FROM THE AGENDA**

Approve Setting a Public Hearing to consider the availability of funds and eligible uses of the State Community Development Block Grant (CDBG) and receive comments on proposed activities, particularly from low and moderate income persons and persons residing in the Sunlight Waters neighborhood, to be held on Tuesday November 20, 2012 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**REQUEST TO APPROVE A RESOLUTION TO AWARD THE DISTRESSED COUNTY SALES AND USE TAX FUNDING FOR 2013 - ITEM REMOVED FROM THE AGENDA**

**RESOLUTION 2012-141 WESTSIDE ROAD-RURAL ARTERIAL PROGRAM PUBLIC WORKS**

Approve Resolution No. 2012-141, Approving the Rural Arterial Program Project Agreement with the County Road Administrative Board, for the safety enhancements to Westside Road.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS**

**RESOLUTION 2012-135 INTERFUND LOAN - AIRPORT FUND PUBLIC WORKS**

Commissioner Jewell moved to approve Resolution No. 2012-135, Authorizing an Interfund Loan from the County Road Fund to the Airport Fund in an amount not to exceed \$400,000.00, to be repaid on or before June 30, 2013. Commissioner O'Brien seconded. Motion carried 3-0.

**AGREEMENT BRIGHT BEGINNINGS MH/DD**

Commissioner Jewell moved to approve a Professional Services Agreement between Kittitas County and Bright Beginnings for Kittitas County, beginning July 1, 2012 through June 30, 2013. Commissioner O'Brien seconded. Motion carried 3-0.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS - NONE**

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION**

At 10:10 a.m. Chairman Crankovich announced the Board would recess into Executive Session with Neil Caulkins, Deputy Prosecutor; Doc Hansen,

Planning Official and Paul Sander, Deputy Prosecutor, to consider for 15 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action was anticipated.

At 10:25 a.m. the Board reconvened out of Executive Session. No action was taken.

Chairman Crankovich announced the Board would recess back into Executive Session for 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement action, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action was anticipated.

At 10:35 a.m. the Board reconvened out of Executive Session. The Board directed the Prosecutors office to ask for a review by the Supreme Court.

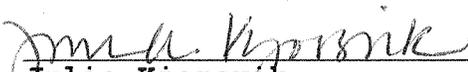
**ADJOURNMENT**

Commissioner O'Brien moved to adjourn the meeting at 10:35 a.m. Commissioner Jewell seconded. Motion carried 3-0.

Meeting adjourned at 10:35 a.m.

**CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Julie Kjorsvik

  
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Chairman Alan Crankovich