

COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
BOCC CONFERENCE ROOM
REGULAR MEETING

TUESDAY

10:00 AM

OCTOBER 23, 2012

Board members present: Alan Crankovich, Obie O'Brien

Others: Lisa Young, James Rivard, Paul Sander

REGULAR MEETING

COMMISSIONERS

MEETING CALLED TO ORDER AT 10:00 AM

Note: Discussion items taken out of order to accommodate those present.

INTERIM STIPEND - PUBLIC HEALTH ADMINISTRATOR

Environmental Health Supervisor Rivard indicated that he would like to take some additional FMLA now that his staff member is back from their extended leave. He had come back from FMLA to work full time while this staff member was out, and will lose some vacation time if he cannot find time to use it. In addition, at the beginning of September, Health Officer Dr. Larson reduced the amount of time he can spend in the department, so EHS Rivard has taken on the day-to-day management of the department. He indicated that this was the reason for the previous PAF with the stipend noted. However, up until this point there had not been any discussion regarding split interim duties, which is why the stipend was denied. The Board asked that HR Director Young assess the responsibilities and how they are handled. She will work with EHS Rivard and bring information back for discussion at a future meeting.

ELECTED OFFICIAL WAGES

HR Director Young wanted to remind the Board that a Resolution was needed prior to the end of the year to set wages for the Elected Officials whose wages were set as "TBD" for 2013. The Board stated that the Elected Officials would be handled like all other employees with zero increase. HR Director Young will prepare the Resolution.

APPROVED
12/18/2012

EXECUTIVE SESSION - PERSONNEL MATTERS

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

The Board entered executive session at 10:22 AM to discuss the performance of a public employee. Anticipated length: 30 minutes; anticipated action: None. The Board exited executive session at 10:52 AM with no action taken.

MEETING ADJOURNED AT 10:52 AM

**KITTITAS COUNTY
COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Lisa Young



Alan Crankovich, Chairman