

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
SPECIAL MEETING**

**MONDAY**

**3:30 P.M.**

**JULY 16, 2012**

Board members present: Chairman Alan Crankovich, Vice-Chairman Obie O'Brien and Commissioner Paul Jewell.

Others: Mandy Robinson, Deputy Clerk of the Board; Lisa Young, HR Director; Jim Goeben, IT Director; Andrew Drain, Application Developer.

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**SPECIAL MEETING**

**PDP DISCUSSION**

**COMMISSIONERS**

At 3:40 p.m. Chairman Crankovich opened a Special Meeting to discuss with County staff the proposed internal employee evaluation program training.

Lisa Young, HR Director presented the Board with a Power Point presentation. She explained that the Professional Development Plan (PDP) that she and (IT) have been tasked with creating along with the guidance and suggestions of the Board of County Commissioners, has had a few meetings and each one has had a different outcome. She explained that they have agreed taking a step back and re-evaluating the previous meetings. She stated that the Power Point presentation will hopefully bring things full circle.

Following the presentation the Board individually reviewed their ideal responses / examples for each evaluation category.

Ms. Young presented the Board with an outline of standards-prep work required and an example response for each evaluation area. She stated that they have reduced the frequency of evaluations from 4 times per year (quarterly) to twice a year.

Commissioner Jewell and Chairman Crankovich directed staff to proceed as outlined in today's presentation. Commissioner O'Brien had to leave early to attend a previously scheduled commitment.

Meeting adjourned at 4:15 p.m.

**DEPUTY CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

**APPROVED**  
8/7/2012

  
Mandy Robinson

  
Alan Crankovich, Chairman