

**COMMISSIONERS' MINUTES  
KITITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**JUNE 11, 2012**

Board members present: Chairman Alan Crankovich; Commissioner Paul Jewell. Excused: Vice-Chairman Obie O'Brien

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Crankovich opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending June 8, 2012.

**EVENT QUESTION**

**WEST STAR ROPING**

**COMMISSIONERS**

Mandy Robinson, Deputy Clerk of the Board stated that Jo Repp with West Star Roping Facilities came in last week indicating that they would be having their annual Roping event during Labor Day weekend and wanted to see if they would need to apply for another Special Event Application, since they went through the process and it was approved last year (2011). She asked the Board for direction to follow up with Ms. Repp. The Board directed Ms. Robinson to follow up with notice to Ms. Repp that they would need to apply again and also suggested that they consider applying for a Conditional Use Permit (CUP) to avoid having to re-apply every year.

**INVITE**

**EVENT CENTER DEVELOPMENT**

**COMMISSIONERS**

Mandy Robinson, Deputy Clerk of the Board presented a DRAFT invitation sent from Matt Anderson, Facilities Maintenance Director

for the Board of County Commissioners to consider and sign. The Board reviewed the document and recommending two changes. Commissioner Jewell moved to approve Board signature on an invite to vested parties with an offer to be considered for appointment to a new Committee being formed to look at the direction of the Kittitas County Event Center. Chairman Crankovich seconded. Motion carried 2-0.

**AMENDMENT**

**ESG/HPRP GRANT**

**COMMISSIONERS**

Commissioner Jewell moved to authorize Chair signature on an amendment to the Housing Rapid Re-Housing Program Grant (HPRP) now called the Emergency Shelter Grant (ESG), noting that ESG replaces HPRP and begins July 1, 2012 running through June 30, 2013 in the amount of \$43,439.00. Chairman Crankovich seconded. Motion carried 2-0.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. *On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.*

**OTHER BUSINESS-NONE**

Meeting adjourned at 9:40 a.m.

**DEPUTY CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Mandy Robinson

  
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Alan Crankovich, Chairman