

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**MAY 7, 2012**

Board members present: Chairman Alan Crankovich; Vice-Chairman Obie O'Brien (arrived at 9:15 a.m. Dr. Apt) and Commissioner Paul Jewell.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Crankovich opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending May 4, 2012.

**UPDATES**

**PUBLIC PARTICIPATION POLICY**

**COMMISSIONERS**

Commissioner Jewell presented the Board with an updated version of the proposed public participation policies, as previously discussed at the April 9, 2012, Office Admin. meeting. He reviewed the updated changes that came from that meeting and asked for feedback. There was discussion on public participation for Consent Agenda items and where it was most appropriate to take public comment if the Chairman chooses to. Additional changes were requested and Commissioner Jewell was to update additional changes discussed and present to the Board when ready.

**RATIFY**

**LIQUOR LICENSE-SWAUK TEANAWAY**

**COMMISSIONERS**

Commissioner Jewell moved to ratify Chair signature on a Washington State Liquor Control Board license for an event at the Swauk

**APPROVED**  
6/5/2012

Teaway Grange on May 3, May 4, and May 5. Commissioner O'Brien Seconded. Motion carried 3-0.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. *On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.*

**OTHER BUSINESS-NONE**

Meeting adjourned at 9:40 a.m.

**DEPUTY CLERK OF THE BOARD**



**Mandy Robinson**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**



**Alan Crankovich, Chairman**