

COMMISSIONERS' MINUTES
KITTTITAS COUNTY, WASHINGTON
BOCC CONFERENCE ROOM
SPECIAL MEETING

TUESDAY

1:30 PM

APRIL 24, 2012

Board members present: Chairman Alan Crankovich, Vice-Chairman Obie O'Brien and Commissioner Paul Jewell

Others: Deanna Panattoni, County Treasurer and Judy Pless, Budget & Finance Manager

SPECIAL MEETING

COMMISSIONERS

The meeting was called to order at 1:30 pm on April 24, 2012.

REPORTS

The Board reviewed the Retail Sales and Use Tax report for April 2012. The collections for April 2012 were \$197,380.62, slightly higher than April 2011 which was \$194,825.97. The amount collected to date is at 32.73% of the adopted budget of \$2,800,000. The 3-year average is 36%.

The Real Estate Excise tax collection through March 2012 was \$66,610.01, compared to collections through March 2011 of \$55,270.33.

The Board reviewed the Revenue and Expenditure summary reports through March 2012. Ms. Pless presented the Board with a new report; Comparison of prior year to current year. The board commented they really liked this report.

Ms. Pless presented the preliminary Fund Balance Comparison report showing 2011 Actuals and 2012 Budget by fund.

NOVATIME UPGRADE

Ms. Pless presented a proposal from DataPro Solutions, offering an upgrade to NOVATime 4000 from NOVATime 3000 and no cost other than the \$7,750.00 plus travel costs for the conversion services. After discussion, Commissioner Jewell made a motion to accept the offer for the upgrade and pay for the conversion costs, motion seconded, Approved.

APPROVED
8/7/2012

TREASURER REPORTS

Treasurer Panattoni presented summary of bank fees through March 2012, showing the fees of \$9,030.08. Panattoni also reported she must keep 27,794,414 as a compensating balance to offset the banking fees. Discussion occurred about charging the Junior Taxing Districts for their banking fees. Ms. Panattoni stated she would contact other counties to see how they handled their banking fees. Discussion occurred about charging the junior taxing districts for their percentage of refunds on taxes. The TV District and CID are being billed for actual costs.

SINGLEPOINT

Treasurer Panattoni reported that she and the auditor's office went on a field trip to the City of Ellensburg to review the SinglePoint module for same day deposit. Commissioner requested Ms. Panattoni get the cost of this software.

CARAVAN DELIVERY AND ESPRESSO

Ms. Pless asked the Board if they could turn the \$5,845.82 over to collection. The Board instructed Ms. Pless to proceed with turning this account over to collection.

Meeting was adjourned at 2:30 pm

KITTITAS COUNTY
COMMISSIONERS
KITTITAS COUNTY, WASHINGTON



Judy Pless



Paul Jewell, Chairman
