

# KITITAS COUNTY DEPARTMENT OF PUBLIC WORKS

---

## STUDY SESSION MINUTES

March 12, 2012

**THOSE PRESENT:**

Obie O'Brien, Alan Crankovich, Paul Jewell (BOCC), Kirk Holmes, Jan Ollivier, Doug D'Hondt, Christina Wollman, Candie Leader (DPW), Mandy Weed, Doc Hansen, Anna Nelson (CDS), Neil Caulkins (PA)

**GUESTS PRESENT:**

Catherine Clerf, Mark Teske, Jerry Lit, Jeff Slothower, Jill Arango

**KITITAS HIGHWAY  
PROJECT UPDATE:**

Doug reported that the project is moving along slowly. The hydraulics are complete and the drafting for the bridges is in progress. There may be more appropriation funds available and Doug will be applying for more funding.

**Board Direction:**

**No Direction**

**HANSEN LEVEE UPDATE:**

Doug met with the Corp. of Engineers they believe that this will be a good project. Doug will have to draft up the paperwork necessary and is also working with the Kittitas County Conservation District in receiving some funding for the project. Discussion followed regarding the site visit coming up that is planned for March 21<sup>st</sup>, 2012.

**Board Direction:**

**No Direction**

**ROAD STANDARDS  
DISCUSSION:**

Kirk reported that there had been some slowdown in the updating of the Road Standards. There was a memo presented by the Prosecutor's Office in regards to the second access issue and the liability it presents. The Planning Commission heard about all the other updates except the second access update and have continued that discussion for a later date. After reading the memo staff does agree with some of the points made in the memo and would like to get some feedback from the Commissioners. The major issues are the lot number threshold and also have to take the Comp. Plan issues into consideration. Discussion was held and the issue will require further review with the Citizen's Advisory Committee and staff.

**Board Direction:**

**Continue discussion at next meeting.**

**HYAK MAINTENANCE  
FACILITY UPDATE:**

Kirk stated that all parties involved are close to getting the agreement in order and staff is hoping to advertise on or around May 1, 2012. Design is complete and the engineering is still in review due to the snow load in the area.

**Board Direction:**

**NONE**

**HANSEN ROAD PROJECT  
ENGINEERING TASK ORDER:**

Doug has received design approval for the Hansen Road project but needs a task order to up the amount that was approved by the BOCC for retaining on-call services.

**Board Direction:**

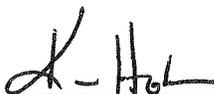
**NONE**

**HAZARD MITIGATION PLAN  
PROCESS FOR APPROVAL:**

Christina reported that the Hazard Mitigation Plan is getting ready for approval. She reported that all the public outreach requirements have been met. Then there will be a two week comment period and that will include asking the public to review it as well. If there are any changes those can be made and then submitted to FEMA. That process takes up to 45 days and then it can be adopted by resolution. The Steering Committee and Consultant felt that conducting another outreach by piggybacking onto another meeting could be beneficial during the comment period.

**Board Direction:**

**Schedule the consultant to attend a study session to give a short presentation.**



---

Kirk Holmes  
Public Works Director