

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
SPECIAL MEETING**

TUESDAY

10:00 A.M.

FEBRUARY 7, 2012

Board members present: Chairman Alan Crankovich and Commissioner Paul Jewell. Excused: Vice-Chairman Obie O'Brien.

Others: Julie Kjorsvik, Clerk of the Board; Marsha Weyand, Assessor; Matt Anderson, Facilities Maintenance Director; Dan Valoff, Staff Planner; Jim Goeben, Interim IS Director; Kirk Holmes, Public Works Director; Jonna Davis, Bookkeeper; Nicole Erhman, Appraiser; Darin Yusi, Appraiser and three members of the public.

CALL TO ORDER

Chairman Crankovich called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Crankovich led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Marsha Weyand, Assessor, introduced Nicole Erhman and Darin Yusi as their new Appraisers.

Matt Anderson, Facilities Maintenance Director, introduced Jonna Davis as their new Bookkeeper.

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Chairman Crankovich noted an item had been added to Administrative Matters.

Commissioner Jewell moved to approve the Agenda, as amended. Chairman Crankovich seconded. Motion carried 2-0.

APPROVED

3/6/2012

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner Jewell moved to approve the Consent Agenda, as presented. Chairman Crankovich seconded. Motion carried 2-0.

MINUTES

DATE	MINUTES
08/09/11	HR Study Session
08/23/11	HR Study Session
09/13/11	HR Study Session
09/23/11	HR Study Session
09/27/11	HR Study Session
10/11/11	HR Study Session
10/24/11	HR Study Session
10/25/11	HR Study Session
11/04/11	Candidate Lunch
11/22/11	HR Study Session
12/13/11	HR Study Session
12/15/11	Joint BOH/BOCC Hearing
12/19/11	HR Study Session
12/27/11	HR Study Session
01/09/12	Public Works Study Session
01/10/12	HR Study Session
01/10/12	Signing Mylars
01/11/12	Pacificlean SRM Development
01/12/12	Solid Waste/Fair/Maintenance Study Session
01/16/12	BOCC Office Admin.
01/16/12	Dept. Head Meetings (cancelled)
01/17/12	BOCC Office Admin.
01/17/12	Dept. Head Meetings (3)
01/17/12	Agenda Study Session
01/18/12	Agenda
01/18/12	Public Hearing
01/23/12	BOCC Office Admin.
01/23/12	Dept. Head Meetings (1)
01/23/12	Friends of the Fair
01/23/12	Prosecutor Budget and Staffing Discussion
01/23/12	Public Works Study Session

01/24/12	HR Study Session
01/24/12	Budget and Staffing Discussion
01/24/12	Awarding 2012 Hotel/Motel Funds
01/25/12	Executive Session
01/26/12	Executive Session
01/27/12	Developmental Disability Services
01/30/12	BOCC Office Admin.
01/30/12	Dept. Head Meetings (2)
01/30/12	Friends of the Fair
01/30/12	Armory and Jail Projects Update
01/31/12	Executive Session

AGREEMENT

DEPT. OF SOCIAL & HEALTH SERVICES

MH/DD

Approve a Program Agreement between the Washington State Department of Social & Health Services, Division of Developmental Disabilities and Kittitas County in the amount of \$652,581.00 for the period beginning July 1, 2011 through December 31, 2011.

REQUEST FOR PROPOSALS

HOMELESS & AFFORDABLE HOUSING

COMMISSIONERS

Approve a Request for Proposals for Grant applications to address local homeless priorities utilizing up to \$150,000 from the ESSHB 2163 funds, to be accepted until March 9, 2012 at 4:30 p.m. in the Kittitas County Commissioners office 205 West 5th Room 108 Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT

HOPESOURCE - SENIOR RENT

COMMISSIONERS

Approve a Grant Agreement AH2012-001 between Kittitas County and HopeSource for the Senior Rent Assistance Program, beginning January 1, 2012 through December 31, 2014, in the amount of \$30,000.00 per year, from the 2060 funds.

AGREEMENT

HOPESOURCE - SENIOR RENT

COMMISSIONERS

Approve a Grant Agreement 2012-001 between Kittitas County and HopeSource for the Senior Rent Assistance Program, beginning January 1, 2012 through December 31, 2014, in the amount of \$37,000.00 per year, from the 2163 funds.

AGREEMENTS

OPEN SPACE TAXATION

COMMISSIONERS

Approve Current Use Open Space Taxation Agreements between Kittitas County and Beth Brunson; Brue and Kim Coe - Swauk Pines, LLC; Bruce and Kim Coe - Bruce Coe etux; James C. Henderson; James C. Henderson (Thomas L. Henderson, Ramon R. Cowman, Darcy M. Poulsen).

RESOLUTION 2012-011 2012 HOTEL/MOTEL TAX FUNDS COMMISSIONERS

Approve Resolution No. 2012-011, Adopting the Distribution of the 2012 Hotel/Motel Funds, in the total amount of \$115,796.00.

APPOINTMENT CHAD BALA - WATER CONSERVANCY BOARD COMMISSIONERS

Approve the appointment of Chad Bala to the Water Conservancy Board, Position #2, for a six-year term, effective immediately and expiring on April 5, 2017.

AGREEMENT CITY OF ROSLYN - LIBRARY SERVICES COMMISSIONERS

Approve an Agreement between the City of Roslyn and Kittitas County in the amount of \$16,500.00 to provide library services to County residents living outside the city limits for the period January 1, 2012 through December 31, 2012.

AGREEMENT CITY OF ELLENSBURG - LIBRARY SERVICES COMMISSIONERS

Approve an Agreement between the City of Ellensburg and Kittitas County in the amount of \$88,000.00 to provide library services to County residents living outside the city limits for the period January 1, 2012 through December 31, 2012.

AGREEMENT CITY OF CLE ELUM - LIBRARY SERVICES COMMISSIONERS

Approve an Agreement between the City of Cle Elum and Kittitas County in the amount of \$16,500.00 to provide library services to County residents living outside the city limits for the period January 1, 2012 through December 31, 2012.

AGREEMENT CITY OF KITTITAS - LIBRARY SERVICES COMMISSIONERS

Approve an Agreement between the City of Kittitas and Kittitas County in the amount of \$4,000.00 to provide library services to County residents living outside the city limits for the period January 1, 2012 through December 31, 2012.

CHANGE ORDER ARCHITECTS RASMUSSEN TRIEBELHORN SOLID WASTE

Approve Change Order #6 with Architects Rasmussen Triebelhorn, adjusting the base services contract amount in the total amount of \$619,251.86, for the Jail expansion project.

RESOLUTION 2012-012 CANCEL TAXES - PERSONAL PROPERTY TREASURER

Approve Resolution No. 2012-012, Cancelling Uncollectable Taxes Assessed Upon Personal Property Pursuant to RCW 84.56.240, in the total amount of \$6,364.43.

RESOLUTION 2012-013 CANCEL TAXES - MOBILE HOMES TREASURER

Approve Resolution No. 2012-013, Cancelling Delinquent Uncollectable Taxes Assessed Upon Mobile Homes Pursuant to RCW 84.56.240, in the total amount of \$3,809.51.

RESOLUTION 2012-014 CANCEL TAXES - PERSONAL PROPERTY TREASURER

Approve Resolution No. 2012-014, Cancelling Uncollectable Personal Property Taxes Pursuant to RCW 84.56.240, in the total amount of \$7,351.12.

REPORT REFUNDS MADE TO TAXPAYERS - 2011 TREASURER

Acknowledge the Treasurer's report for the List of Refunds Made to Taxpayers during the Year of 2011, in the total amount of \$132,169.27.

RESOLUTION 2012-015 INTERLOCAL AGREEMENT - CITY OF CLE ELUM SHERIFF

Approve Resolution No. 2012-015, Authorizing an Interlocal Agreement between the City of Cle Elum and Kittitas County, for the housing of inmates at the Kittitas County Jail, beginning January 1, 2012 through December 31, 2013.

RESOLUTION 2012-016 WA. TRAFFIC SAFETY COMMISSION SHERIFF

Approve Resolution No. 2012-016, Authorizing an Interlocal Agreement between the Kittitas County Sheriff's Department and the Washington State Traffic Safety Commission, to promote and participate in the WTSC multi-jurisdiction and High Visibility Enforcement mobilizations and to promote the mission of Target Zero, for the period beginning October 1, 2011 through September 30, 2012 and to approve a budget amendment in the amount of \$5,000.00.

AGREEMENT LEADSONLINE, LLC SHERIFF

Approve an Agreement between the Kittitas County Sheriff's Department and LeadsOnline, LLC, in the amount of \$2,848.00 beginning November 15, 2011 through November 14, 2012.

CONTRACT**DEPARTMENT OF HEALTH****PUBLIC HEALTH**

Approve Consolidated Contract #C16880 between the Kittitas County Public Health Department and the Washington State Department of Health, for the period beginning January 1, 2012 through December 31, 2014, in the amount of \$84,955.00.

AGREEMENT**UPPER COUNTY SENIOR CENTER****COMMISSIONERS**

Approve an Agreement between Kittitas County and the Upper Kittitas County Senior Center in the amount of \$19,900.00 to provide public services which benefit senior citizens and others in the Upper Kittitas County, for the period beginning January 1, 2012 through December 31, 2012.

CALL FOR BIDS**OFFICIAL COUNTY NEWSPAPER****COMMISSIONERS**

Approve a Call for Bids to Serve as the Official County Newspaper for the period beginning July 1, 2012 through June 13, 2013, to be accepted until 1:30 p.m. March 23, 2012 in Room 108, Kittitas County Commissioners Office 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2012-017**PETROLEUM & LUBRICANT PRODUCTS****PUBLIC WORKS**

Approve Resolution No. 2012-017, Awarding a Bid to R.E. Powell for the 2012 Schedule "B" Upper Kittitas County Fuel, and to authorize the Director of Public Works to sign the contract documents.

CERTIFICATION**COUNTY ROAD ADMINISTRATION BOARD****PUBLIC WORKS**

Approve a Digital Submittal Certification for the County Road Administration Board for the 2012 Road Levy Certification.

RESOLUTION 2012-018**McMANAMY ROAD BRIDGE****PUBLIC WORKS**

Approve Resolution No. 2012-018, County Road Project No. 251-12, for the McManamy Road Bridge Over Dry Creek, Bridge #88201, in the total amount of \$350,000.00.

RESOLUTION 2012-019**SNOW & ICE CONTROL PRODUCTS****PUBLIC WORKS**

Approve Resolution No. 2012-019, Awarding a Bid to furnish Snow & Ice Control Products for 2012 to Roadwise, Inc. for Item #1 - Corrosion Inhibited Liquid Magnesium Chloride and to Bob Rankin, LLC for Item #4 - Non-Corrosion Inhibited Solid Sodium Chloride and to authorizing the Public Works Director to sign the contract documents.

LEASE

DENNIS/JAY ABERLE

PUBLIC WORKS

Approve an Amendment to a Lease Agreement between Kittitas County and Dennis Aberle/Jay Aberle, for 38 acres of agricultural land located at Kittitas County Bowers Field.

RESOLUTION 2012-020 RESCIND TERMINATION-SWIFTWATER CELLARS PUBLIC WORKS

Approve Resolution No. 2012-020, to Rescind the Termination of Lease between Kittitas County and Swiftwater Cellars, LLC, for the construction of a private hangar on Lots H-7, H-8 and H-9 of the Kittitas County Airport Binding Site Plan, located within the Airport Aeronautical Area.

ORDINANCE 2012-002 TAMARACK VALLEY REZONE & PLAT CDS

Approve Ordinance No. 2012-002, for the Tamarack Valley rezone (Z-10-04) and Preliminary Plat (LP-10-03), In the Matter of Amending the Kittitas County Zoning Atlas from Forest & Range to Rural 3, located north of Misty Mountain Way and south of Storie Lane, Cle Elum, (Map Number 20-14-28000-0007), filed by Brookside Consulting, agent for Cooper Pass LLC, landowners.

RESOLUTION 2012-021 VISTA WEST CLUSTER PLAT CDS

Approve Resolution No. 2012-021, for the Vista West Performance Based Cluster Plat (CL-09-01), a 10-Lot Performance Based Cluster Plat located southwest of the City of Cle Elum, accessed off of Storie Lane via Nelson Siding Road, Cle Elum, WA (Map Number 20-14-33000-0007), filed by Fortune Creek LLC, landowners.

RESOLUTION 2012-022 ASPEN GROVE PLAT CDS

Approve Resolution No. 2012-022, for the Aspen Grove Preliminary Plat (LP-10-04), a 7-Lot Preliminary Plat located approximately 4 miles west of the City of Cle Elum, south of Misty Mountain Way and west of Big Horn Way, Cle Elum, WA (Map Number 20-14-33000-0009), filed by Brookside Consulting, agent for Saddle Ridge LLC, landowners.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS

RESOLUTION 2012-009 693 TROXLER MODEL 3430 PUBLIC WORKS

Commissioner Jewell moved to approve Resolution No. 2012-009, to Declare E.R. and R. Equipment No. 693 Troxler Model 3430 Surface Moisture

Density Gage Surplus and to authorize Disposal. Chairman Crankovich seconded. Motion carried 2-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

CLOSED RECORD MEETING

ALLWEST LLC CLUSTER PLAT

CDS

Dan Valoff, Staff Planner reviewed an application from Chris Cruse, authorized agent for Allwest LLC property owner, to subdivide a 50.58 acre parcel via a Performance Based Cluster Plat; sixteen one acre lots and one 34.51 acre lot, proposed to be served by two Group B water systems and individual on-site septic systems. The property is in the Agriculture 3 zone, located north of Manastash Road, west of Midfield Drive and south of Susan Road, Ellensburg, WA (Map Number 17-18-07040-0019). He indicated the Hearing Examiner conducted an open record hearing and issued a recommendation of approval subject to conditions.

Commissioner Jewell moved to approve the Allwest LLC Performance Based Cluster Plat and to follow the Hearing Examiner's recommendations, Findings of Fact, Conclusions of Law and Conditions of Approval, modifying the conditions of approval for items #18, #19 and #24a, to state that the timing of improvements and the road certifications need to be completed or the road construction needs to be bonded for prior to final plat approval; modify condition #11 to require a plat note be included on the plat indicating the Open Space tract of 34.51 acres shall not be further subdivided and shall remain as Open Space as defined by Kittitas County Code Chapter 16.09; modify condition #36 by striking the language after "The proponent shall apply to Ecology for a permit to appropriate public groundwater" as well as sentence #2, #3 and #4, and to correct the minor scrivener's errors as requested during the Agenda Study Session. Chairman Crankovich seconded. Motion carried 2-0.

MISCELLANEOUS - NONE

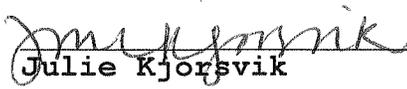
EXECUTIVE SESSION - NONE

ADJOURNMENT

Commissioner Jewell moved to adjourn the meeting at 10:26 a.m. Chairman Crankovich seconded. Motion carried 2-0.

Meeting adjourned at 10:26 a.m.

CLERK OF THE BOARD


Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Chairman Alan Crankovich