

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONER'S CONFERENCE ROOM
SPECIAL MEETING**

TUESDAY

1:00 P.M.

JANUARY 31, 2012

Board members present: Chairman Alan Crankovich; Vice-Chairman Obie O'Brien and Commissioner Paul Jewell (arrived at 1:31 p.m.).

Others: Mandy Robinson, Deputy Clerk of the Board; Lisa Young, HR Director.

SPECIAL MEETING

EXECUTIVE SESSION

COMMISSIONERS

At 1:09 p.m. Chairman Crankovich opened a Special Meeting and announced the Board would recess into Executive Session for 15 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 1:24 p.m. the Board reconvened from Executive Session and no action was taken. Chairman Crankovich announced the Board would recess into Executive Session for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 1:34 p.m. the Board reconvened from Executive Session and no action was taken. Chairman Jewell announced the Board would recess into Executive Session for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency

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At 1:44 p.m. the Board reconvened from Executive Session and no action was taken. Chairman Jewell announced the Board would recess into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 1:49 p.m. the Board reconvened from Executive Session. Staff was directed to schedule interviews for the week of February 6, 2012 and to include the Board of County Commissioners on the interview panel.

OTHER BUSINESS-

FORM

OSHA 300A

HUMAN RESOURCES

Lisa Young, HR Director requested Chair signature on the OSHA 300A form. She indicated that by law it must be posted no later than February 1st of each year, and remain posted until April 30th of that same year (2/1/2012 - 4/30/2012) or the County can be fined.

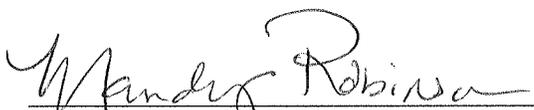
Chairman Crankovich explained that action cannot be taken under other business on an agenda however, he could sign the document and then ratify it on the Monday Morning Office Administration Meeting as a listed item on that agenda.

Chairman Crankovich signed the OSHA 300A Form and noted it will be ratified on Monday February 6, 2012.

Meeting adjourned at 1:49 p.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Mandy Robinson


Alan Crankovich, Chairman