

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
SPECIAL MEETING**

TUESDAY

9:00 A.M.

JANUARY 3, 2012

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich & Commissioner Obie O'Brien.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board and one member of the public.

REGULAR MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 30, 2011.

RATIFY 3 NEW CELL PHONES FOR BOCC COMMISSIONERS

Commissioner O'Brien moved to approve Chair's signature on the Sprint Subscriber Agreement for the purchase of 3 new I-Phone 4's. Commissioner Crankovich seconded. Commissioner O'Brien noted that the first cell phone bill will be different, as it will reflect the new phone purchases. Motion carried 3-0.

REVIEW DEPARTMENT HEAD ASSIGNMENTS COMMISSIONERS

The Board reviewed the current department's they are overseeing and then made proposals for the 2012 Department Head assignments. Commissioner O'Brien will oversee Information Services, CDS, and Fair/Maintenance. Commissioner Crankovich will oversee Public Health, Fire Marshal and WSU Extension. Commissioner Jewell will oversee HR, DPW and Solid Waste.

APPROVED
1/13/2012

Staff provided copies of the current committees that the Commissioners serve on. The Board reviewed them and made minor changes for 2012, some of which follow Chairmanship or that are no longer something Kittitas County participates in.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

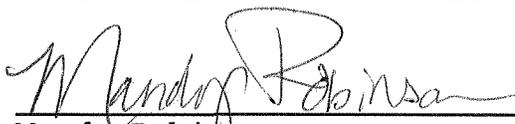
Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.

OTHER BUSINESS

Larry Nickel expressed concerns regarding the Lodging Tax request from the Kittitas County Chamber that is before the City of Ellensburg. He expressed his concerns regarding the amount being applied for and for what the request would be that has been submitted to the County. He cautioned the Board in exchanging information with the City so that the Chamber wouldn't dominate the funding from both agencies.

Meeting adjourned at 9:47 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Robinson

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Paul Jewell, Chairman