

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
SPECIAL MEETING**

**TUESDAY**

**9:00 A.M.**

**DECEMBER 27, 2011**

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich. Absent- Commissioner Obie O'Brien.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 23, 2011.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. *On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.*

**LETTER**

**BOCC/ GCBH-MARY TODD**

**COMMISSIONERS**

Commissioner Jewell reviewed a letter drafted to the Greater Columbia Behavioral Health (GCBH). He reviewed the purpose of the letter and what it will allow if approved. Commissioner Crankovich

**APPROVED**

1/4/2012

moved to approve Chair signature on a letter to Mary Todd with the (GCBH). Commissioner Jewell seconded. Motion carried 2-0.

**LETTER                      BOCC/ WA AEROSPACE PARTNERSHIP                      COMMISSIONERS**

Commissioner Jewell reviewed a letter drafted to the Washington Aerospace Partnership. He reviewed the purpose of the letter and what it would allow, if approved. Commissioner Crankovich moved to approve Board signature on the letter to Mr. J. Tayloe Washburn with the WA Aerospace Partnership and to authorize a check from the general fund, in the amount of \$5,000.00 made payable to the WA Aerospace Partnership. Commissioner Jewell seconded. Motion carried 2-0.

**LETTER                      BOCC/ SURROUNDING JURISDICTIONS                      COMMISSIONERS**

Commissioner Jewell reviewed a letter being sent as a joint letter from the County and City of Ellensburg, noting that the letter would be going out to other surrounding jurisdictions as well. He explained that it was an invitation to be a part of a group to work on the County-Wide Tourism Plan. Commissioner Crankovich moved to approve as to substantive form, Chair's signature on a joint County / City of Ellensburg letter to all surrounding jurisdictions regarding the County-Wide Tourism Plan. Commissioner Jewell seconded. Motion carried 2-0.

**OTHER BUSINESS- NONE**

Meeting adjourned at 9:35 a.m.

**DEPUTY CLERK OF THE BOARD**

  
\_\_\_\_\_  
Mandy Robinson

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Paul Jewell, Chairman