

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONER'S CONFERENCE ROOM
SPECIAL MEETING**

MONDAY

11:00 A.M.

NOVEMBER 7, 2011

Board members present: Chairman Paul Jewell and Commissioner Obie O'Brien. Excused: Vice-Chairman Alan Crankovich.

Others: Mandy Robinson, Deputy Clerk of the Board; Members of the Airport Advisory Committee: Shan Rowbotham, Fenelle Miller, Teresa Sloan, Ron Mitchell. Andy McIrvin, Chief Flight Instructor at Midstate Airport and David Miller, Century West Engineering Corporation.

SPECIAL MEETING

AIRPORT NEEDS ASSESSMENT

COMMISSIONERS

At 11:00 a.m. Chairman Jewell opened a Special Meeting to meet with members of the Kittitas County Airport Advisory Committee and to discuss the Bowers Field Airport Needs Assessment Project.

Kelly Carlson, Administrative Assistant/Airport Manager and David Miller, Century West Engineering Corporation, presented the Board with an outline of the County Airport needs assessment preliminary findings, as well as aerial photos referencing the proposed changes. Mr. Miller presented poster boards of the FAA Process in a diagram as well as a display of the existing conditions of Bowers Field & Airport buildings. He discussed the funding options and why the primary runway is not eligible for funding and discussed the pavement conditions and the runway length requirements. He reviewed what the FAA will and will not fund and why. He outlined the design issues and the need for lighting upgrades. He suggested that once the County has obtained the Engineer for the project they strongly consider tasking them with finding funding options as there may be funding out there and available. He briefly reviewed the 20 year capital improvement plan as outlined in the packet presented, and went over the next steps the County needs to take in giving direction for the Airport Advisory Committee to move forward.

Commissioner O'Brien questioned what impacts, if any, would the County see if they were to allow glider clubs to come in and use the facilities.

Mr. Miller indicated to the Board that if they approve the draft submittal, it will be sent to the FAA for review and comment. He explained that it can be modified after it has gone as a draft to the FAA. He suggested that as long as the Board has no major concerns or issues with the plan that they approve it to go to the FAA in a draft format allowing the advisory committee to move

forward and later on if issues arise they can be addressed. He stated that by the Board giving their blessing to move the draft assessment on to the FAA it will allow for the timeline to be maintained.

Commissioner Jewell and Commissioner O'Brien gave their approval to allow the assessment to be moved forward to the FAA. They expressed their appreciation for the hard work that the advisory committee has put into this plan as well as the work that Century West Engineering Corporation has prepared.

The meeting adjourned at 11:55 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Robinson

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Paul Jewell, Chairman