

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:40 A.M.

OCTOBER 31, 2011

Board members present: Chairman, Paul Jewell; Vice-Chairman Alan Crankovich & Commissioner, Obie O'Brien.

Others: Mandy Robinson, Deputy Clerk of the Board; Lisa Young, HR Director; Kirk Holmes, Public Works Director/Interim CDS Director.

REGULAR MEETING

DEPARTMENT HEAD

PUBLIC WORKS

At 9:40 a.m. Kirk Holmes, Director of Public Works/Interim CDS Director requested the Board consider a wage proposal for the newly promoted Technical Secretary. He explained that the request came with support of the experience and knowledge the former Public Works Receptionist was bringing with the promotion. He stated that the Receptionist wage is \$2,408.00 and the base Technical Secretary wage is \$2,487.00, he proposed placement at Step 2 \$2,543.00.

The Board questioned Ms. Young on where HR's support was on the proposal and she indicated that it was with the Union Contract which is that the employee would be brought in at the base wage of \$2,487.00.

The Board directed Mr. Holmes to proceed with the Union Contract and bring the employee in at the base wage for the Technical Secretary.

Meeting adjourned at 9:50 a.m.

**KITITAS COUNTY COMMISSIONERS
DEPUTY CLERK OF THE BOARD**

KITITAS COUNTY, WASHINGTON



Mandy Robinson



Paul Jewell, Commissioner

APPROVED
11/15/2011