



KITTITAS COUNTY

DEPARTMENT OF PUBLIC WORKS

STUDY SESSION MINUTES

September 26, 2011

THOSE PRESENT:

Alan Crankovich, Obie O'Brien (BOCC), Kirk Holmes, Kathy Jurgens, Jan Ollivier, Candie Leader (DPW), Dan Valoff, Anna Nelson (CDS), Neil Caulkins (PA)

GUESTS PRESENT:

Sherry Swanson, Catherine Clerf, Wayne Nelson

**HYAK AGREEMENT WITH
SNOQUALMIE PASS UTILITY
DISTRICT (SPUD):**

Kirk reported that Kathy Jurgens and Stephanie Happold have been working on the agreement that was presented by the Snoqualmie Pass Utility District (SPUD). The county was approached by SPUD to partner on a Condo type building which would have an area for each entity and then common areas. This would be a cost saving measure for both parties. Discussion followed on the specifics of the agreement and adjustments will be made.

Board Direction:

Continue with the project with the understanding of the common ownership of the land being included in the agreement.

**FLOOD CONTROL FUND
DISCUSSION:**

Kirk is looking for clarification on the on the Flood Control Fund which has been used primarily for maintaining the levees and general maintenance. Al asked if the amount was typically \$25,000 which is correct. Kirk mentioned that previously this fund has been housed in another department and Public Works would like to house the fund. Kirk also mentioned that the Citizen's Advisory Committee for the Flood Control Zone District the recommendation for the BOCC and the meetings have been well attended.

Board Direction:

Public Works will check with Judy Pless in the Auditor's office and will house the Flood Control Fund in the Public Works office.

NRCS AGREEMENT:

Kirk introduced Sherry Swanson of KCCD and then explained the process of a Damage Survey Report. Of all the property owners that submitted only one property qualified. The project must be completed in 10 days and falls under the immediate response category. The project needs a sponsor and Kirk would like the county to sponsor the project. There will be no cost to the county and basically just needs the county support behind it.

Board Direction:

No Direction, however the BOCC does support the project and role of sponsor.

UPDATE ON SPEED STUDIES:

Jan was present to update the BOCC on speed studies that were performed and still has two more to process. The roads included were Umptanum Road, Klocke Road, Wilson Creek and Naneum Road. The studies showed keeping the speed limits at the present posting and after discussion adding warning signs on Naneum Road.

Board Direction:

No Direction.

The meeting was adjourned at 2:00 p.m.



Kirk Holmes
Public Works Director

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

OCTOBER 3, 2011

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich & Commissioner Obie O'Brien.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending September 30, 2011.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.

OTHER BUSINESS -

Commissioner Jewell updated the Board on a meeting he attended on Thursday September 29, 2011. He indicated that he traveled to Okanogan County to participate in the WSAC North Central WA Budget discussions. He also updated the Board on a meeting he participated

in on Friday September 30, 2011 with the Domestic Water Reserve Program (DWRP) in Yakima Washington.

Commissioner O'Brien updated the Board on a tree maintenance issue he has been working on with the County Maintenance department.

Meeting adjourned at 9:50 a.m.

DEPUTY CLERK OF THE BOARD



Mandy Robinson

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Paul Jewell, Chairman