



To Protect and Promote the Health and the Environment of the People of Kittitas County

KITTITAS COUNTY BOARD OF HEALTH

Special Meeting/Public Hearing Minutes

Thursday, September 22, 2011
Commissioners' Auditorium
10:00am

Present

Board of Health Members: Rich Elliott, Paul Jewell, Obie O'Brien

Kittitas County Public Health Department Staff (KCPHD): Maria D. Canfield, Candi Blackford, Amanda Johnson, Karen Hamel, Linda Navarre, James Rivard, Holly Duncan

Other Attendees: Suzanne Becker (Prosecutor's Office), Shirley Fischer (Board of Health Advisory Committee)

The Board of Health Meeting was called to order at 11:34am

Minutes

Approval of amendments to the August 18, 2011 minutes:

Motion 09-01: Motion to approve the amendments to the August 18, 2011 minutes. Rich Elliott moved to approve the amendments to the August 18, 2011 minutes. Obie O'Brien second. All approved. Motion 09-01 carried to approve the amendments to the August 18, 2011 minutes.

Approval of the amended August 18, 2011 minutes:

Motion 09-02: Motion to approve the amended August 18, 2011 minutes. Paul Jewell moved to approve the amended August 18, 2011 minutes. Obie O'Brien second. All approved. Motion 09-02 carried to approve the amended August 18, 2011 minutes.

Introductions and Announcements

Introduction of BOHAC members

Shirley Fischer introduced herself as a member of the Board of Health Advisory Committee.

Contracts and Amendments

Consolidated Contract Amendment 32

Maria D. Canfield reported that the Consolidated Contract Amendment 32 increases funding to the department by \$8,200 and amended statements of work for the HIV/Hepatitis prevention program, Tobacco Prevention

APPROVED
11/15/2011

and Control Program, Children with Special Health Care Needs Outcomes Project, and CHILd Profile program are all included

Motion 09-03: Motion to approve the Consolidated Contract Amendment 32. Rich Elliott moved to approve the consolidated Contract Amendment 32. Obie O'Brien second. All Approved. Motion 09-03 carried to approve the Consolidate Contract Amendment 32.

Access to Baby and Child Dentistry (ABCD) Local Activities between Washington State Health Care Authority and Kittitas County Public Health Department

Ms. Canfield reported that the ABCD agreement is between the Washington State Health Care Authority and KCPHD and outlines the scope of work to be performed by health department staff. The agreement increases funding by \$20,000 over a two year period. Paul Jewell asked why Suzanne Becker approved as to legality only. Suzanne replied that some of the terms in the agreement were unfavorable to KCPHD.

Motion 09-04: Motion to approve ABCD Local Activities between Washington State Health Care Authority and Kittitas County Public Health Department. Rich Elliott moved to approve the ABCD Local Activities between Washington State Health Care Authority and Kittitas County Public Health Department. Obie O'Brien second. All approved. Motion 09-04 carried to approve ABCD Local Activities between Washington State Health Care Authority and Kittitas County Public Health Department.

Amendment 3 to the agreement between the State of Washington Department of Ecology and Kittitas County Public Health Department

Ms. Canfield reported that the Amendment 3 to the agreement between the State of Washington Department of Ecology and Kittitas County Public Health Department provides \$52,968 in state funds to the solid waste program for the period July 1, 2011 through December 31, 2011.

Motion 09-05: Motion to approve Amendment 3 to the agreement between the State of Washington Department of Ecology and Kittitas County Public Health Department. Rich Elliott moved to approve Amendment 3 to the agreement between the State of Washington Department of Ecology and Kittitas County Public Health Department. Obie O'Brien second. All approved. Motion 09-05 carried to approve Amendment 3 to the agreement between the State of Washington Department of Ecology and Kittitas County Public Health Department.

Department Updates/Issues

Health Officer Update

No health officer update.

Administrator's Report

Ms. Canfield reported the following:

- Offered thanks to the Board of Health for their support of the new fee policy and to staff for their hard work on the new fees.
- Staff continues to be very busy with daily work in addition to the beginning of permit renewal season.
- Of the six apartments that were impacted by the meth contamination one is in the process of being retested.
- Robin Read was asked to do two on-air interviews in Spanish for the Washington State Department of Health.
- The Department of Health and the Center for Disease Control visited KCPHD yesterday. Sarah Bedsaul and Robin Read received praise for their work on the Obesity Prevention and Healthy Retail projects as well as the chronic disease prevention program.
- KCPHD will be holding their annual drive through flu clinic on October 1, 2011 at the Grand Meridian Theater from 9:00am to 1:00pm.
- Budget Update:

- Budget cuts are expected to be handed down from the state level. A possible cut of 10% to the state general funds in the department's budget could mean a \$27,500 in cuts to this next year's budget.
- There has been a \$600 decrease in immunization funding.
- A conference call with Mary Selecky is scheduled for October 6, 2011 and should provide more information on possible funding cuts.
- As of now the department faces a shortfall of \$160,000 without consideration of possible additional cuts.
- Two possible upcoming grant opportunities include an adolescent immunization grant and stroke and heart attack prevention grant.
- The budget will be presented at the Board of Health meeting November 9, 2011.

Business

Financial Update

Karen reviewed the following handouts:

- Year-to-date revenues
- Comparison of actual, amended and adopted budget revenue by month
- January-August 2011 revenue sources
- Revenue trends over the past five years
- Environmental Health Revenue over the past five years
- Year-to-date expenses
- Fund Balance

Results of Board of Health Advisory Committee Program Area Prioritization Vote

At the September 12, 2011 BOHAC meeting, members received 12 dots and were asked to prioritize KCPHD programs by importance. Programs were distinguished by adequately funded and required, not adequately funded but required, and adequately funded but not required. The results placed HIV/AIDS testing and counseling at number one followed by Obesity Prevention. Overseas travel consults, Access to Baby and Child Dentistry, and assessment activities were among the lowest ranked. The next step is to meet with BOH members to determine their priorities and present this information at the October BOH meeting.

Request for November Public Hearing

Maria D. Canfield requested a public hearing in November regarding Group B water policy and fees along with proposed changes to the water availability classifications. Paul Jewell suggested adding this topic to the October BOH agenda for discussion before scheduling a public hearing.

Motion to adjourn the September 22, 2011 meeting

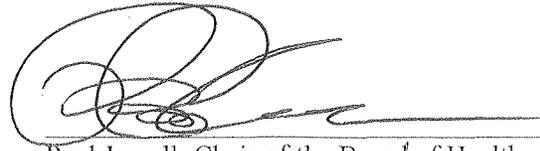
Motion 09-06: Motion to adjourn the September 22, 2011 meeting. Rich Elliott moved to adjourn the September 22, 2011 meeting. Paul Jewell second. Motion 09-06 carried to adjourn the September 22, 2011 meeting.

Meeting adjourned at 12:00pm

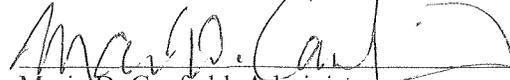
Next Board of Health November 9, 2011 at 10:00am, Commissioners' Auditorium



Candi Blackford, Clerk of the Board of Health



Paul Jewell, Chair of the Board of Health



Maria D. Canfield, Administrator
Kittitas County Public Health Department