



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

CDS STUDY SESSION MINUTES

August 22, 2011

THOSE PRESENT: Alan Crankovich, Obie O'Brien, Paul Jewell (BOCC), Mandy Weed, Dan Valoff, Lisa Iammarino (CDS) Kirk Holmes, Jan Ollivier (PW) Neil Caulkins (PR) Brenda Larsen, Bill Steele (FM) James Rivard (PH)

GUESTS PRESENT: Catherine Clerf, Chad Bala, Wayne Nelson, Mark Teske

CDS Permit Activity/Budget Update:

Mandy went over the attached permit activity charts that show building permits issued from 2005 to current as well as land use and building permit revenue graphs.

Board Direction: No action taken.

Board Request to Post RFQ for Consultant Services for the CAO and SMP Update:

Kirk stated that the RFQ is part of the requirements to submit to DOE for the SMP grant. Kirk stated that he is looking for the okay to post the RFQ. Board gave the okay to post.

Board Direction: Board gave ok to post RFQ.

Planning Commission Update – 2 Members Resigned:

Dan stated that we have had 2 members resign from the Planning Commission. Commissioner Jewell stated that they had sent out a press release for volunteers and that it is posted on the county website.

Board Direction: Board gave ok to implement press release.

*****Fire Marshal*****

Burn Ban Discussion:

Brenda handed out an updated press release and stated she would like permission to implement the burn ban tomorrow. Okay by the board.

Board Direction: No action taken.

*****Executive Session*****

Present for the Executive Session: Paul Jewell, Alan Crankovich, Obie O'Brien (BOCC) Neil Caulkins (PR) Kirk Holmes (PW) Lisa Iammarino (CDS)

At 2:40 p.m. Commissioner Jewell announced an executive session of approximately 20 minutes in length pursuant to RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Commissioner Jewell anticipated no action following the meeting.

At 3:00 p.m. the Board reconvened out of Executive Session and Commissioner Jewell announced another ten minutes in length was needed for Executive Session.

At 3:10 p.m. the Board reconvened out of Executive Session and Commissioner Jewell announced another ten minutes in length was needed for Executive Session.

At 3:20 p.m. the Board reconvened out of Executive Session and Commissioner Jewell announced another ten minutes in length was needed for Executive Session.

At 3:30 p.m. the Board reconvened out of Executive Session and Commissioner Jewell announced another ten minutes in length was needed for Executive Session.

At 3:40 p.m. the Board reconvened out of Executive Session and Commissioner Jewell stated that no action will be taken.