

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**AUGUST 22, 2011**

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich; Commissioner Obie O'Brien.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board; Bruce Tabb, Director of Elmview/Mayor of Ellensburg; Nancy Goodloe, Chair of the Homelessness and Affordable Housing Committee.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending August 19, 2011.

**LETTER**

**ELLENSBURG EAGLES F.O.E. #2220**

**COMMISSIONERS**

Commissioner Crankovich moved to approve Board signature on a letter to the Washington State Liquor Control Board on behalf of the Ellensburg Eagles, F.O.E. #2220 notifying them of their approval of the events on August 27, 2011 at the Lodge at Canyon River Ranch and on August 31, 2011 at the home of Scott Repp who is holding the annual West Starr Arena Pre-rodeo Pro-Am Roping event. Commissioner O'Brien seconded. Motion carried 3-0.

**GRANT**

**HOUSING & ESSENTIAL NEEDS**

**COMMISSIONERS**

Bruce Tabb gave a brief overview of the Housing and Essential Needs Grant from the Department of Commerce. He explained that it is to help provide rental assistance and that it was his understanding

that the funds would go directly to the landlords. He reviewed the agencies that have had the grant application in front of them to consider, and how they have ended up with EnTrust being the agency selected to supervise those funds. There was discussion on whether or not the Housing Authority had been given a chance to see the application. Nancy Goodloe stated that the deadline for the grant today (August 22, 2011) at 4:00 p.m. The Board questioned what the penalty was if the grant was signed after the deadline. There was discussion on why this was coming before the Board for consideration so late, and who typically handles this grant process. The Board directed Mr. Tabb to find out what kind of flexibility there was regarding the deadline and report back to them today by 1:30 p.m. during the DPW/CDS Study Session in the Commissioners Auditorium Room #109, Ellensburg WA 98926.

**UPDATE**

**DWRP**

**COMMISSIONERS**

Commissioner Jewell gave an update on the Domestic Water Reserve Program (DWRP). He briefly reviewed the discussions and work that he and Suzanne Becker, Deputy Prosecutor had been working on. He indicated that he wanted to see if the Board would support further discussions that would result in a measure being placed on the February 2012 special election ballot for consideration.

**APPOINTMENT**

**IWRMP APPOINTMENTS**

**COMMISSIONERS**

Commissioner O'Brien moved to approve Chair's signature on letters of appointment for the newly formed committee; Integrated Water Resources Management Plan (IWRMP) to: Jim Halstrom, Jason R. Ridlon; Brian Lenz; Pamela McMullin-Messier; Anna Lael; David Gerth; Anthony Aronica; Richard Low; David Whitwill; Ron Allen Dalle; Jan Sharar; Jill Arango; Cynthia Wilkerson; Tracy G. Rooney, noting that Stefanie Wickstrom would not be appointed due to her application be submitted late. Commissioner Crankovich seconded. Motion carried 3-0.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.

**OTHER BUSINESS- None**

Meeting adjourned at 10:14 a.m.

DEPUTY CLERK OF THE BOARD

  
Mandy Robinson

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Paul Jewell, Chairman