

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**AUGUST 01, 2011**

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich; Commissioner Obie O'Brien.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board; Kirk Holmes, Public Works Director/Interim CDS Director; Brenda Larsen, County Fire Marshal.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending July 29, 2011.

**LETTER**

**WSAC/LSC RECRUITMENT**

**COMMISSIONERS**

Commissioner Jewell reviewed a letter from WSAC recruiting a nominee from the Kittitas County regarding the Legislative Steering Committee (LSC). He indicated that he had been the County representative for last year's LSC Session and would like the Board to consider him for the nominee for this year's session. Commissioner O'Brien and Crankovich both expressed their support of Commissioner Jewell continuing on with representing Kittitas County on the Legislative Steering Committee.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18,

2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.

**OTHER BUSINESS**

Director Holmes indicated that Friday July 29, 2011, a panel interviewed five different firms for Public Works Projects and the group was in support of moving forward with URS Corporation, a firm out of Yakima. He requested permission to begin negotiations. The Board approved Director Holmes' request to begin negotiating with the URS Corporation.

**EXECUTIVE SESSION**

**COMMISSIONERS**

At 9:38 a.m. Chairman Jewell opened a Special Meeting and announced the Board would recess into Executive Session for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action was anticipated.

At 9:48 a.m. the Board reconvened from Executive Session and no action was taken.

Meeting adjourned at 9:48 a.m.

**DEPUTY CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Mandy Robinson

  
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Paul Jewell, Chairman