

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONER'S CONFERENCE ROOM
SPECIAL MEETING**

WEDNESDAY

1:30 P.M.

JULY 27, 2011

Board members present: Chairman Paul Jewell and Vice-Chairman Alan Crankovich. Excused: Commissioner Obie O'Brien.

Others: Mandy Robinson, Deputy Clerk of the Board, Patti Johnson, Solid Waste Director/Project Manager; Judy Pless, Budget and Finance Manager.

SPECIAL MEETING

ARMORY & UDC REMODEL

COMMISSIONERS

At 1:30 p.m. Chairman Jewell opened a Special Meeting to receive updates on the Armory and Upper District Court project status.

Commissioner Crankovich explained that he had requested the meeting just to get a brief update on the status of the projects.

Patti Johnson, Solid Waste Director/Project Manager provided documents for the Board to review that reflected a cost breakdown for the Armory project. She explained that the permit review is done and there were a few changes they requested be done, but noted that they are done now. She explained that they are over budget by \$364,905.78. She reviewed items that have been removed from the project, noting that some are fairly insignificant and are not going to make much of a difference whether they stay in or out of the budget. She stated that the Jail project is doing well and that the Board should expect to see a Change Order on the next Agenda for a credit.

There was discussion on loan options to finish the project or to cut more from the project.

Judy Pless, Budget and Finance Manager indicated that she had spoken with Matt Anderson, Facilities Maintenance Manager regarding the fee structure and the need to increase it as a way to offer a partial payback method for the loan.

Commissioner Jewell questioned Ms. Pless to see what her thoughts were on the loan options discussed and whether she felt any of them was a less favorable option than another.

Commissioner Crankovich stressed the time limit associated with the bond, stating that a decision needs to be made soon. He explained that the bond was approved and promoted to use for these projects

and felt that if the other loans options don't work out, they do have the option to use the General Fund.

The Board authorized Ms. Johnson to go out for bid for the Armory project.

Ms. Johnson indicated that it was her intention to use the Small Works Roster for the Upper District Court project however, she needed an overview of what they want out of that project before she can go to contractors and ask for a proposal.

There was discussion on the floor plan options and space needs.

The Board indicated that a discussion was needed to be held with the Sheriff's Office, CDS, DPW, Public Health, Upper District Court Judge and Administrator, Information Services and Juvenile Probation. Ms. Johnson was directed to schedule a meeting on the Law & Justice Study Session for Wednesday August 3, 2011.

Ms. Pless reminded the Board that Public Health and Public Works are not General Funds, so they would need to be charged for space in the Upper District Court facility.

Ms. Johnson stated that she was estimating the design fees to be approximately \$150,000.00. She stated that they are going to want to put in a drop ceiling and more efficient lighting.

The Board indicated that Ms. Johnson should anticipate approximately one million dollars to spend on the Upper District Court remodel, not including the design costs.

The meeting adjourned at 2:10 p.m.

DEPUTY CLERK OF THE BOARD


Mandy Robinson

**KITTITAS COUNTY COMMISSIONERS
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Paul Jewell, Chairman