

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION**

**TUESDAY**

**10:00 A.M.**

**JULY 19, 2011**

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich and Commissioner Obie O'Brien.

Others: Dan Valoff, Staff Planner; Patti Johnson, Solid Waste Director; Lisa Young, Human Resource Director; Stephanie Conley, Human Resource Associate; Kari Braniff, Human Resource Representative; Jerry Pettit, Auditor; Terri Mohan, Accounting Technician; Kay Kresge, Accountant; James Rivard, Environmental Health Supervisor; Kirk Holmes, Public Works/Interim Community Development Services Director; Judy Pless, Budget & Finance Manager; Jan Ollivier, Transportation Manager; Mandy Robinson, Deputy Clerk of the Board; Brenda Larsen, Fire Marshal; Christina Wollman, Planner; Christine Luvera, District Court Administrator; Katie Vonderau, Tax Collection Deputy; Catherine Dunn, Deputy Clerk of the Board and six members of the public.

**CALL TO ORDER**

Chairman Jewell called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman Jewell led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS**

**CERTIFICATE OF APPRECIATION**

**CATHERINE DUNN**

**COMMISSIONERS**

Commissioner Crankovich moved to approve a Certificate of Appreciation to Catherine Dunn for 19 years of dedicated service to Kittitas County, in recognition of her retirement. Commissioner O'Brien seconded. Motion carried 3-0.

**APPROVAL OF AGENDA**

Chairman Jewell noted the addition of an item to Administrative Matters. Commissioner Crankovich moved to approve the Agenda, as amended. Commissioner O'Brien seconded. Motion carried 3-0.

**APPROVED**  
12/4/2012

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner Crankovich moved to approve the Consent Agenda, as presented. Commissioner O'Brien seconded. Motion carried 3-0.

**MINUTES**

| DATE       | MINUTES   |
|------------|---|
| 10/13/2009 | Budget Discussion (inadvertently submitted twice) |
| 10/14/2009 | Budget Discussion (9:30 a.m.)                     |
| 10/14/2009 | Budget Discussion (1:30 p.m.)                     |
| 10/15/2009 | Budget Discussion                                 |
| 10/26/2009 | Budget Discussion                                 |
| 10/27/2009 | Budget Discussion - EDG (1:30 p.m.)               |
| 10/27/2009 | Budget Discussions (2:30 p.m.)                    |
| 10/28/2009 | Budget Discussion (9:30 a.m.)                     |
| 10/28/2009 | Budget Discussion (1:30 p.m.)                     |
| 06/28/2010 | Public Works Study Session                        |
| 09/06/2010 | Agenda Study Session                              |
| 10/18/2010 | Agenda Study Session                              |
| 11/18/2010 | Monthly Finance Meeting                           |
| 11/23/2010 | Budget Discussion                                 |
| 12/28/2010 | HR Study Session                                  |
| 01/17/2011 | Agenda Study Session                              |
| 04/21/2011 | Monthly Finance Meeting                           |
| 05/19/2011 | Monthly Finance Meeting                           |
| 05/24/2011 | HR Study Session                                  |
| 06/23/2011 | Joint BOCC/BOH Meeting                            |
| 06/27/2011 | Public Works Study Session                        |
| 06/29/2011 | Joint BOCC/BOH Meeting                            |
| 06/29/2011 | Discussion of Health Insurance Options            |
| 07/04/2011 | BOCC Office Admin. Meeting                        |
| 07/04/2011 | Dept. Head Meetings (0)                           |
| 07/04/2011 | Agenda Study Session                              |
| 07/05/2011 | BOCC Office Admin. Meeting                        |
| 07/05/2011 | Dept. Head Meetings (1)                           |
| 07/05/2011 | Agenda  |
| 07/05/2011 | Budget Retreat Discussion                         |
| 07/05/2011 | Public Hearing                                    |

|            |                            |
|------------|----------------------------|
| 07/11/2011 | BOCC Office Admin. Meeting |
| 07/11/2011 | Dept. Head Meetings (2)    |

**GRANT**

**BOATING SAFETY PROGRAM**

**SHERIFF**

Approve a Grant in the amount of \$21,636.00 from the Washington State Parks & Recreation Commission, to assist the Kittitas County Sheriff's office with local marine law enforcement efforts beginning July 1, 2011 through June 30, 2012, and to authorize the Chair to sign a Budget Amendment reflecting the funding.

**AGREEMENT**

**REGISTERED SEX OFFENDER VERIFICATION PROGRAM**

**SHERIFF**

Approve an Interagency Agreement between the Washington Association of Sheriffs and Police Chiefs, in the amount of \$68,500.00 for the Registered Sex Offender Address and Residency Verification program for the period July 1, 2011 through June 30, 2012.

**RESOLUTION 2011-061**

**WEATHERIZATION ACCESS DOOR**

**PUBLIC WORKS**

Approve Resolution No. 2011-061, Awarding a Bid to Stephens & Sons Construction, Inc. in the amount of \$3,950.00 plus tax, for the Lower County Shop Weatherization Access Door project, and to authorize the Public Works Director to sign the contract documents.

**RESOLUTION 2011-062**

**HVAC PROJECT**

**PUBLIC WORKS**

Approve Resolution No. 2011-062, Awarding a Bid to Brad & Burke Heating, Inc. in the amount of \$58,116.96, for the Lower County Shop Weatherization HVAC project, and to authorize the Public Works Director to sign the contract documents.

**RESOLUTION 2011-063**

**ELECTRICAL IMPROVEMENTS**

**PUBLIC WORKS**

Approve Resolution No. 2011-063, Awarding a Bid to Catlin Electric, Inc. in the amount of \$24,008.31, for the Lower County Shop Weatherization Electrical Improvement project, and to authorize the Public Works Director to sign the contract documents.

**RESOLUTION 2011-064**

**SAFETEA-LU FUNDS**

**PUBLIC WORKS**

Approve Resolution No. 2011-064, Awarding the 2011 SAFETEA-LU Surface Transportation Program (STP) Federal Funds for the Kittitas County Region, in the amount of \$580,976.00 for the City of South Cle Elum's Truck Route Resurface project, the City of Ellensburg's Main Street Overlay project and the Kittitas County's Kittitas Highway Safety Corridor Reconstruction project.

**AGREEMENT**

**WOODLAND RESOURCE SERVICES**

**PUBLIC WORKS**

Approve a Professional Services Agreement between Kittitas County and Woodland Resource Services, in the amount of \$10,395.00, to apply herbicide to approximately 550 shoulder miles of County roadway.

**LEASE**

**AMENDMENT - PAUL MAC MICHAEL**

**PUBLIC WORKS**

Approve an Amendment to a Lease Agreement between Kittitas County and Paul Mac Michael, for property located at the Kittitas County Airport, for a period beginning August 1, 2011 through July 31, 2016.

**LEASE**

**AMENDMENT - DAVID RATCLIFF**

**PUBLIC WORKS**

Approve an Amendment to a Lease Agreement between Kittitas County and David Ratcliff, for property located at the Kittitas County Airport, for a period beginning August 1, 2011 through July 31, 2016.

**SET CLOSED RECORD HEARING**

**RONALD PUD REZONE & SHORT PLAT**

**CDS**

Approve setting a Closed Record Hearing to consider an application from terra Design Group and Jeff Slothower, authorized agents for Teanaway Ridge LLC, landowners, for a zone change of 21.13 acres from Rural-3 and General Industrial to Planned Unit Development and an associated Short Plat of 88.29 acres into two lots, located west of Ronald at Milepost 8 on SR 903, Ronald, WA (Map Numbers 20-14-12010-0002, 20-14-010-0004 and 20-14-12010-0011), to be held on Tuesday August 2, 1011 at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue, Ellensburg, WA.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS**

**AGREEMENT**

**TOURISM MARKETING & DEVELOPMENT PLAN**

**COMMISSIONERS**

Commissioner Crankovich moved to approve an Interlocal Agreement between Kittitas County and the Cities of Ellensburg and Cle Elum for a Tourism Marketing and Development Plan, in an amount not to exceed \$50,000.00 for Kittitas County. Commissioner O'Brien seconded. Motion carried 3-0.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS**

Mr. Evans from Fire District #1, spoke of Resolution No. 2011-032 which annexed properties into Fire District #7 (the Bettas Road area). He indicated Commissioners from Fire District 7 and Fire District 1 had previously met before that and discussed the proposal and came to an

agreement, as long as it didn't encroach with the wind farm project because contracts were already in place. He said Fire District #7 did not follow the directions on where to set the boundaries, and now it puts Fire District #1 in jeopardy on the loss of revenue.

DJ Evans, Fire Chief of District #1 said they had met last Friday with Chief Sinclair and Rich Elliot who were mediating the meeting and now Fire District #7 is not willing to do anything to correct the issue and will not request to de-annex on their end. He asked the Board to reexamine the issue and amend the annexation and put the boundaries where they were first agreed upon by the two fire districts.

Joy Potter, Horizon Renewable said they had an agreement with Fire District #1 and they were not advised of the annexation until after it had happened. She indicated that someone from their office is in contact with EFSEC about what the ramifications are since they had a contract with Fire District 1 before the annexation. Jerry Pettit, Auditor, explained the election method for annexations and how if they have over 60% of the registered voters within the property to be annexed, it moves forward. Kasey Kelly said he owns a portion of the property annexed into Fire District #7 and asked if the Board could de-annex it back into Fire District #1, being it doesn't make sense to have property in two different Fire Districts. Chairman Jewell said they would have to get legal advice from the Prosecutors office.

#### **BOARD DISCUSSION/DECISION ITEMS**

#### **SPECIAL EVENT            WESTSTAR BEST OF THE BEST ROPING EVENT            COMMISSIONERS**

Commissioner Crankovich moved to approve the Special Event application to hold the WestStar - Best of the Best Roping event on August 31, 2011, conditioned upon the applicant meeting the requirements of the Public Health department and to grant a waiver to Kittitas County Code Chapter 5.20.100 (Penal Bond - Bond of Indemnity). Commissioner O'Brien seconded. Motion carried 3-0.

#### **CLOSED RECORD MEETING            ASPEN GROVE PRELIMINARY PLAT            CDS**

Dan Valoff, CDS Staff Planner, reviewed an application from Brookside Consulting, agent for property owner Saddle Ridge LLC, for a 7-lot preliminary plat on approximately 21 acres of land that is zoned Rural-3, located 4 miles west of the City of Cle Elum, south of Misty Mountain Way and west of Big Horn Way, Cle Elum, WA (Map Number 20-14-33000-0009). He indicated the Hearing Examiner conducted an open record hearing and issued a recommendation of approval, subject to conditions.

Chairman Jewell spoke of issues relating to transportation and infrastructure of the proposal. Commissioner Crankovich noted the road

should be built prior to final plat approval, and explained how he felt it was a fragmented development because they share the same egress and ingress. He asked if the Hearing Examiner had all of the information for cumulative impacts. Mr. Valoff indicated the Hearing Examiner heard all of the applications on May 26<sup>th</sup>. The Board continued to ask questions of staff.

Commissioner Jewell indicated he would like to continue the issue for two weeks to allow for further evaluation of the 40 lots and the concerns relating to the public road standards.

Commissioner Crankovich moved to continue the item to August 2, 2011 at 10:00 a.m. in the Commissioners Auditorium. Commissioner O'Brien seconded. Motion carried 3-0.

**CLOSED RECORD HEARING                      TAMARACK VALLEY REZONE (RZ-10-04)                      CDS**

Dan Valoff, CDS Staff Planner, reviewed an application from Brookside Consulting, agent for Cooper Pass, LLC, property owner, for a Rezone from Forest and Range to Rural-3 along with a Preliminary Plat to subdivide approximately 18.5 acres into 6-lots, located north of Misty Mountain Way and south of Storie Lane, Cle Elum, WA (Map Number 20-14-28000-0007). He indicated the Hearing Examiner conducted an open record hearing and issued a recommendation of approval subject to conditions.

The Board asked questioned of staff regarding Group B water systems and the Fire Marshal's comments. Commissioner Jewell indicated he would like an opportunity for further review of the record.

Commissioner Crankovich moved to continue the item to August 2, 2011 at 10:00 a.m. in the Commissioners Auditorium. Commissioner O'Brien seconded. Motion carried 3-0.

**CLOSED RECORD MEETING                      VISTA WEST PERFORMANCE BASED CLUSTER PLAT                      CDS**

Dan Valoff, CDS Staff Planner, reviewed an application from Fortune Creek, LLC, property owner, for a 10-lot performance based cluster plat on approximately 21.09 acres of land zoned Rural-3. The property is located southwest of the City of Cle Elum, accessed off of Storie Lane via Nelson Siding Road, Cle Elum, WA (Map Number 20-14-33000-0007).

Commissioner Jewell brought up some concerns relating to missing plat notes, missing requirements for complying with the Little Creek Ranches Plat Alterations, private road certifications, and secondary access. He suggested continuing the issue until August 2, 2011.

Commissioner Crankovich moved to continue the item to August 2, 2011 at 10:00 a.m. in the Commissioners Auditorium. Commissioner O'Brien

seconded. Motion carried 3-0.

**MISCELLANEOUS - NONE**

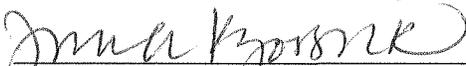
**ADJOURNMENT**

Commissioner Crankovich moved to adjourn the meeting at 11:42 a.m.  
Commissioner O'Brien seconded. Motion carried 3-0.

Meeting adjourned at 11:42 a.m.

**CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Julie Kjorsvik

  
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Chairman Paul Jewell