

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**JUNE 27, 2011**

Board members present: Vice-Chairman Alan Crankovich; Commissioner Obie O'Brien. Absent: Chairman Paul Jewell.

Others: Mandy Robinson, Deputy Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board and one member of the public.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Vice-Chairman Crankovich opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending June 24, 2011.

NOTE: A letter from the First United Methodist Church was received and Larry Lowther, Chair, Church and Society Committee was present and requested the Board consider making a recommendation. The Board indicated that this was not the appropriate venue to receive feedback or a decision. Staff was directed to schedule a special meeting with Mr. Lowther to meet with the Board.

**REQUEST**

**KITITAS CO. HABITAT FOR HUMANITY**

**COMMISSIONERS**

Commissioner Crankovich read a letter from the Kittitas County Habitat for Humanity dated May 10, 2011 from Sherri Ott, Affiliate Coordinator. He explained that their request was to use the \$20,000.00 that they are estimating not using of the \$50,000.00 they were awarded in a Grant (AH2010-00) for the house that will be built in Upper County. They would like to re-dedicate those funds to the Board of Directors of Kittitas County Habitat for Humanity House #12

**APPROVED**  
7/5/2011

which will be built in the City of Kittitas. The Board determined this was not the appropriate venue to consider the request. Staff was directed to get a formal request from the Homelessness & Affordable Housing Committee and once that is received, notify Habitat for Humanity and place on the Agenda Session for the Board's consideration.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.

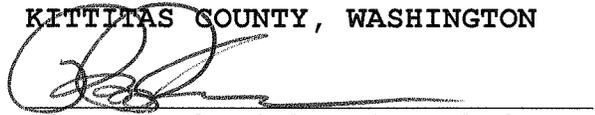
**OTHER BUSINESS-**

Meeting adjourned at 9:40 a.m.

**DEPUTY CLERK OF THE BOARD**

  
\_\_\_\_\_  
Mandy Robinson

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Alan Crankovich, Vice-Chairman