

**COMMISSIONERS' MINUTES
KITTTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JUNE 13, 2011

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich; Commissioner Obie O'Brien.

Others: Mandy Robinson, Deputy Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending June 10, 2011.

AUTHORIZATION

ELLENSBURG CHAMBER/ADO

COMMISSIONERS

Commissioner Crankovich moved to authorize Chair signature on a Associate Development Organization (ADO) Affirmation/Designation Form, Designating the Ellensburg Chamber of Commerce, Kittitas County's ADO. Commissioner O'Brien seconded. Motion carried 3-0.

RATIFY

LIQUOR CONTROL BOARD/CLC

COMMISSIONERS

Commissioner Crankovich moved to ratify the Chair's signature on a letter signed on June 10, 2011 addressed to the WA State Liquor Control Board on behalf of the Cascade Land Conservancy for the Yakima River Canyon Scenic Byway to hold an event on June 25, 2011 from 3:00 p.m. to 7:00 p.m. at the Canyon River Ranch Lodge, 14700 Canyon Road, Ellensburg WA. Commissioner O'Brien seconded. Motion carried 3-0.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. *On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.*

OTHER BUSINESS- NONE

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD



Mandy Robinson

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Paul Jewell, Chairman