

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:40 A.M.

MAY 2, 2011

Board members present: Chairman, Paul Jewell; Vice Chairman Alan Crankovich; Commissioner, Obie O'Brien.

Others: Mandy Robinson, Deputy Clerk of the Board; Bob Gubser, Commander; Judy Pless, Budget & Finance Manager.

REGULAR MEETING

DEPARTMENT HEAD

AUDITOR

Judy Pless, Budget & Finance Manager gave a brief history of when the County began the use of credit cards. She indicated that the County Commissioners determined how many cards the County would issue and to what departments. She indicated that there was policy in place to not purchase food with the credit cards and all credit cards are available for check out. She indicated that the Sheriff's Office is requesting an additional two credit cards. Ms. Pless indicated that they have currently been participating in the "advance travel" which allows for employees that qualify for meal reimbursement to be paid in advance. She explained that if the Board approves the additional two credit cards it will allow the Sheriff's Office to use those for meal's and in turn will potentially save the County money since employees currently get reimbursed per diem. She also reviewed some other potential cost saving options if the Commissioners opt to go this route.

The Board approved the Request.

Ms. Pless indicated that as soon as the Policy committee meets and can get this new policy formally adopted she will then request the additional two credit cards for use.

**KITITAS COUNTY COMMISSIONERS
DEPUTY CLERK OF THE BOARD**


Mandy Robinson

KITITAS COUNTY, WASHINGTON


Paul Jewell, Commissioner

APPROVED

5/17/2011