

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION**

**TUESDAY**

**10:00 A.M.**

**MARCH 1, 2011**

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich and Commissioner Obie O'Brien.

Others: Julie Kjorsvik, Clerk of the Board; Neil Caulkins, Deputy Prosecutor; Marsha Weyand, Assessor; Deanna Panattoni, Treasurer; Suzanne Becker, Deputy Prosecutor; Kirk Holmes, Public Works/Interim Community Development Services Director; Linda Navarre, Public Health Co-Administrator and three members of the public.

**CALL TO ORDER**

Chairman Jewell called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman Jewell led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Chairman Jewell noted Consent Item C was moved to Board Discussion & Decision; Consent Item F was removed from the Agenda and one item had been added under Administrative Matters.

Commissioner Crankovich moved to approve the Agenda, as amended. Commissioner O'Brien seconded. Motion carried 3-0.

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman Jewell noted Consent Item C was moved to Board Discussion &

Decision and Consent Item F was removed from the Agenda.

Commissioner Crankovich moved to approve the Consent Agenda, as amended. Commissioner O'Brien seconded. Motion carried 3-0.

**MINUTES**

**COMMISSIONER MEETINGS**

**COMMISSIONERS**

| <b>DATE</b> | <b>MINUTES</b>                         |
|-------------|--|
| 02/04/2011  | Homelessness Discussion                |
| 02/08/2011  | Executive Session                      |
| 02/10/2011  | HR Study Session                       |
| 02/10/2011  | Solid Waste/Fair/Maint. Study Sessions |
| 02/10/2011  | Executive Session                      |
| 02/14/2011  | BOCC Office Administration             |
| 02/14/2011  | Dept. Head Meetings (2)                |
| 02/14/2011  | Agenda Study Session                   |
| 02/14/2011  | Public Works Study Session             |
| 02/15/2011  | Agenda                                 |
| 02/15/2011  | Public Hearings                        |
| 02/16/2011  | Executive Session                      |
| 02/16/2011  | Energy & Inflation Update              |
| 02/21/2011  | BOCC Office Administration             |
| 02/21/2011  | Dept. Head Meetings (canceled)         |
| 02/22/2011  | BOCC Office Administration             |
| 02/22/2011  | Dept. Head Meetings (0)                |
| 02/22/2011  | Jail Discussion                        |

**RESOLUTION 2011-020**

**CANCEL MOBILE HOME TAXES**

**TREASURER**

Approve Resolution No. 2011-020, to Cancel Taxes Assessed Upon Mobile Home's as determined to be Uncollectable pursuant to RCW 84.56.240.

**REQUEST TO APPROVE ADDENDUM #4 TO THE LICENSE AGREEMENT BETWEEN KITTITAS COUNTY AND BALANCED ACTION, INC. - ITEM MOVED TO BOARD DISCUSSION & DECISION**

**SET PUBLIC HEARING**

**OPEN SPACE CURRENT USE APPLICATIONS**

**COMMISSIONERS**

Approve Setting a Public Hearing to consider two 2009 and three 2010 Open Space Current Use Applications, to be held on Tuesday March 15, 2011 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.



**MEMORANDUM OF UNDERSTANDING**

**HEAD START**

**PUBLIC HEALTH**

Approve a Memorandum of Understanding between Kittitas County Head Start/Early Head Start/ECEAP and the Access to Baby and Child Dentistry program at the Kittitas County Public Health Department, beginning December 1, 2010 through June 30, 2013.

**CONTRACT AMENDMENT**

**DEPARTMENT OF HEALTH**

**PUBLIC HEALTH**

Approve Amendment #29 to the 2007-2011 Consolidated Contract Number C14952 between the Department of Health and the Kittitas County Public Health Department, increasing the contract amount by \$33,742.00 for the Maternal & Child Health program and the Tobacco Prevention & Control program.

**CONTRACT**

**BUREAU OF LAND MANAGEMENT**

**SHERIFF**

Approve a Contract No. L10PX03950 and Statement of Work between the Bureau of Land Management and the Kittitas County Sheriff's office in the amount of \$25,000.00 for the period beginning May 28, 2011 through December 31, 2011, for law enforcement services as needed to assist the Bureau of Land Management in administration and regulation of the use and occupancy of public lands, and to authorize a budget amendment reflecting the funding.

**GRANT**

**WASHINGTON ASSOCIATION OF SHERIFF'S & POLICE CHIEFS**

**SHERIFF**

Approve a Grant Agreement between the Washington Association of Sheriff's & Police Chief's and the Kittitas County Sheriff's office in the amount of \$799.00 to purchase a handheld radar and to authorize a budget amendment reflecting the funding.

**AGREEMENT**

**DEPARTMENT OF JUSTICE**

**SHERIFF**

Approve the Amended Form for the Equitable Sharing Agreement and Certification for FY 2010 with the U.S. Department of Justice.

**GRANT**

**WASHINGTON ASSOCIATION OF SHERIFF'S & POLICE CHIEF'S**

**SHERIFF**

Approve a Grant Agreement between the Washington Association of Sheriff's & Police Chief's and the Kittitas County Sheriff's office in the amount of \$329.94 to purchase law enforcement trading cards with traffic safety messages related to bicycle safety.

**CHANGE ORDER            HULTZ/BHU ENGINEERS, INC. - HOLMBERG CO.            SOLID WASTE**

Approve Change Order No. 5 between Hultz/BHU Engineers, Inc.; Kittitas County and Holmberg Company in the amount of \$9,713.00 for mechanical repairs at the Kittitas County Jail.

**RESOLUTION 2011-022            REJECT BIDS - METAL RECYCLING            SOLID WASTE**

Approve Resolution No. 2011-022, Rejecting All Bids for the Removal and Recycling of Metal from the Kittitas County Transfer Stations.

**LEASE                            FEDERAL AVIATION ADMINISTRATION            PUBLIC WORKS**

Approve Lease NO. DTFANM-10-L-00097 between the U.S. Department of Transportation, Federal Aviation Administration and the Kittitas County Solid Waste.

**SET PUBLIC HEARING            6 YR. TRANSPORTATION IMPROV. PLAN            PUBLIC WORKS**

Approve Setting a Public Hearing to consider amending the 2011-2016 Six Year Transportation Improvement Plan, to be held on Tuesday April 5, 2011 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue, Ellensburg, WA and to authorize the Clerk to publish said notice.

**CERTIFICATION            COUNTY ROAD ADMINISTRATION BOARD            PUBLIC WORKS**

Approve the Digital Submittal Certification to the County Road Administration Board for the 2011 Road Levy.

**LEASE                            CASCADE PALLET COMPANY            PUBLIC WORKS**

Approve Lease Agreement Amendment #1 and Amendment #2 between Kittitas County and Cascade Pallet Company, for property located within the Kittitas County Airport Binding Site Plan.

**RESOLUTION 2011-023            WEED SPRAY MATERIALS            PUBLIC WORKS**

Approve Resolution No. 2011-023, Awarding the Bid to Furnish Weed Spray Materials for 2001 to Helena Chemical Company, and to authorize the Public Works Director to sign the contract documents upon such terms and conditions specified in the proposal submitted by the bidder.

**RESOLUTION 2011-024            LIQUID ASPHALT MATERIALS            PUBLIC WORKS**

Approve Resolution No. 2011-024, Awarding the Bid to Furnish Liquid Asphalt Materials for 2011 to Western States Asphalt for Schedules "A" and "B" and to Albina Asphalt for Schedule "C" and to authorize the

Public Works Director to sign the contract documents upon such terms and conditions specified in the proposal submitted by the bidder.

**RESOLUTION 2011-025                      CRACK SEALANT MATERIALS                      PUBLIC WORKS**

Approve Resolution No. 2011-025, Awarding the Bid to Furnish Crack Sealant Materials for 2011 to Special Asphalt Products for Schedule "A" and to Arrow Construction Supply for Schedule "B" and to authorize the Public Works Director to sign the contract documents upon such terms and conditions specified in the proposal submitted by the bidder.

**RESOLUTION 2011-026                      ASPHALT MATERIALS                      PUBLIC WORKS**

Approve Resolution No. 2011-026, Awarding the Bid to Furnish Asphalt Materials for 2011 to Columbia Ready Mix, Inc. for Schedules "A" and "B" and to authorize the Public Works Director to sign the contract documents upon such terms and conditions specified in the proposal submitted by the bidder.

**REQUEST FOR QUALIFICATIONS                      PROFESSIONAL SERVICES                      PUBLIC WORKS**

Approve a Notice for Certain Engineering and other Professional Services for the 2011 Calendar Year, to be accepted until May 31, 2011 at the Kittitas County Public Works Department, 411 North Ruby, Suite #1 Ellensburg, WA and to authorize the Clerk to publish said notice.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS**

**SET PUBLIC HEARING                      ANNEX PROPERTIES - KCFD #7                      COMMISSIONERS**

Commissioner Crankovich moved to Set a Public Hearing to consider Petitions to Annex Certain Properties into Kittitas County Fire Protection District #7, to be held on Tuesday March 29, 2011 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice. Commissioner O'Brien seconded. Motion carried 3-0.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS**

**CLAIMS FOR DAMAGES                      TEANAWAY RIVER FLOODING                      PROSECUTOR**

Neil Caulkins, Deputy Prosecutor reviewed eighteen (18) Claim for Damages regarding the Teanaway River Flooding incident and recommended



**AGREEMENT**

**BALANCED ACTION, INC.**

**TREASURER**

Commissioner Crankovich moved to approve Addendum #4 to the License Agreement between Kittitas County and Balanced Action, Inc. in the amount of \$60,450.00. Commissioner O'Brien seconded. Motion carried 3-0.

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION - NONE**

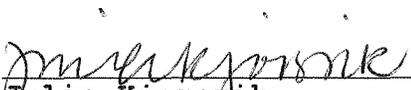
**ADJOURNMENT**

Commissioner Crankovich moved to adjourn the meeting at 10:38 a.m. Commissioner O'Brien seconded. Motion carried 3-0.

Meeting adjourned at 10:38 a.m.

**CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Julie Kjorsvik

  
Chairman Paul Jewell