

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION**

TUESDAY

10:00 A.M.

FEBRUARY 1, 2011

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich and Commissioner Obie O'Brien.

Others: Julie Kjorsvik, Clerk of the Board; Linda Navarre, Public Health Co-Administrator; Christina Wollman, Staff Planner; Matt Anderson, Fair & Facilities Director; Judy Pless, Budget & Finance Manager; Jerry Pettit, Auditor; Dan Valoff, Staff Planner; Deanna Panattoni, Treasurer and 7 members of the public.

CALL TO ORDER

Chairman Jewell called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Jewell led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Chairman Jewell announced Consent Item AB and Item E under Board/Discussion & Decision was removed from the agenda and an item was added to Administrative Matters. He indicated there would be an Executive Session at the conclusion of the Agenda.

Commissioner Crankovich moved to approve the Agenda, as amended. Commissioner O'Brien seconded. Motion carried 3-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman Jewell noted Consent Item AB had been removed from the Agenda. Commissioner Crankovich moved to approve the Consent Agenda, as amended. Commissioner O'Brien seconded. Motion carried 3-0.

MINUTES

COMMISSIONER MEETINGS

COMMISSIONERS

DATE	MINUTES
12/14/2010	HR Study Session
01/03/2011	Dept. Head Meetings (1)
01/10/2011	Public Works Study Session
01/11/2011	Security Committee
01/12/2011	Executive Session
01/17/2011	BOCC Office Administration
01/17/2011	Dept. Head Meetings (0)
01/17/2011	Declaration of Emergency
01/18/2011	BOCC Office Administration
01/18/2011	Dept. Head Meetings (3)
01/18/2011	Agenda Study Session
01/18/2011	Public Hearings
01/19/2011	Agenda
01/19/2011	Continued Public Hearings
01/20/2011	Monthly Finance Meeting
01/20/2011	State Auditor Exit Conference
01/21/2011	Hotel/Motel Meeting
01/24/2011	BOCC Office Administration
01/24/2011	Dept. Head Meetings (2)
01/25/2011	Executive Session

CALL FOR BIDS

OFFICIAL COUNTY NEWSPAPER

COMMISSIONERS

Approve a Notice of Call for Bids to serve as the Official County Newspaper beginning July 1, 2011 through June 30, 2012, to be accepted until 12:00 p.m. on March 21, 2011 in the County Commissioners Office 205 West 5th Avenue, Room 108, Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT

FRIENDS OF THE FAIR FOUNDATION

FAIR

Approve an Agreement between Kittitas County and the Kittitas County Fairgrounds Foundation, to provide services relating to promoting the annual Fair through December 31, 2011.

REFUNDS

REFUND TO TAXPAYERS DURING 2010

TREASURER

Acknowledge receipt of a List of Refunds to Taxpayers for 2010 in the total amount of \$57,482.44, in accordance with RCW 84.69.020.

RESOLUTION 2011-014 CANCEL PERSONAL PROPERTY TAXES TREASURER

Approve Resolution No. 2011-014, to Cancel Taxes Assessed Upon Personal Property in the total amount of \$11,356.13, pursuant to RCW 84.56.240

SET PUBLIC HEARING OPEN SPACE TIMBER APPLICATION COMMISSIONERS

Approve Setting a Public Hearing to consider a Current Use Timber Application from Edwin & Diane Doern, to be held on Tuesday February 15, 2011 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2011-015 HOTEL/MOTEL TAX FUNDS 2011 COMMISSIONERS

Approve Resolution No. 2011-015, Adopting the Distribution of the 2011 Hotel/Motel Tax Funds, in the total amount of \$258,500.00.

APPOINTMENT STEVE WILLARD - AIRPORT ADVISORY COMMITTEE COMMISSIONERS

Approve the appointment of Steve Willard to the Kittitas County Airport Advisory Committee, for a two year term effective immediately and expiring on December 31, 2012.

CONTRACT STATE MILITARY DEPARTMENT SHERIFF

Approve Contract E11-109 between the Grant County Emergency Management and the Washington State Military Department and the U.S. Department of Homeland Security, for Region 7, beginning August 1, 2010 through December 31, 2012, and a Budget Amendment Form in the amount of \$133,915.00.

CONTRACT STATE MILITARY DEPARTMENT SHERIFF

Approve Contract E11-302, between the Kittitas County Sheriff's Office and the Washington State Military Department and the U.S. Department of Homeland Security, to address interoperable communication priorities, in the amount of \$187,738.00 for the period June 1, 2010 through February 28, 2013.

AGREEMENT U.S. DEPARTMENT OF JUSTICE SHERIFF

Approve an Amended Form for the Equitable Sharing Agreement and Certification Report with the U.S. Department of Justice for Fiscal Year 2009.

AGREEMENT

U.S. DEPARTMENT OF JUSTICE

SHERIFF

Approve an Equitable Sharing Agreement and Certification Report with the U.S. Department of Justice for Fiscal Year 2010.

CONTRACT

KITTITAS COUNTY HEAD START

PUBLIC HEALTH

Approve a Contract between Kittitas County Head Start and the Kittitas County Public Health Department, to provide infant nurse consultant services, beginning January 1, 2011 through December 31, 2011 in an amount not to exceed \$900.00.

CONTRACT

RAINBOW CENTER - CWU

PUBLIC HEALTH

Approve a Contract between Central Washington University's Rainbow Center and the Kittitas County Public Health Department, to provide infant nurse consultant services, beginning January 1, 2011 through December 31, 2011, in an amount not to exceed \$900.00.

CONTRACT

RAINBOW CENTER - CWU

PUBLIC HEALTH

Approve a Contract between Central Washington University's Rainbow Center and the Kittitas County Public Health Department, to provide infant nurse consultant services, beginning January 1, 2010 through December 31, 2010, in an amount not to exceed \$900.00.

CONTRACT

CREATIVE KIDS

PUBLIC HEALTH

Approve a Contract between Creative Kids and the Kittitas County Public Health Department, to provide infant nurse consultant services, beginning January 1, 2011 through December 31, 2011, in an amount not to exceed \$900.00.

CONTRACT

CMA CHILD CARE

PUBLIC HEALTH

Approve a Contract between CMA and the Kittitas County Public Health Department, to provide infant nurse consultant services, beginning January 1, 2011 through December 31, 2011, in an amount not to exceed \$900.00.

CONTRACT

AMENDMENT - DEPT. OF HEALTH

PUBLIC HEALTH

Approve Amendment No. 28 to the 2007-2011 Consolidated Contract No. C14952 between the Department of Health and the Kittitas County Public Health Department, in an amount of \$157,546.00 for the period beginning January 1, 2007 through December 31, 2011.

CHANGE ORDER**HOLMBERG COMPANY****SOLID WASTE**

Approve Change Order No. 6 with Holmberg Company decreasing the amount by \$7,996.00 for the jail mechanical repair project.

CHANGE ORDER**ARCHITECTS RASMUSSEN TRIEBELHORN****SOLID WASTE**

Approve Change Order No. 2 with Architects Rasmussen Triebelhorn, AIA/ps, in the amount of \$16,540.00 for the Jail pod design contract.

CALL FOR BIDS**LIQUID ASPHALT****PUBLIC WORKS**

Approve a Notice of Call for Bids to furnish Liquid Asphalt materials for 2011 in accordance with specifications prepared by Kittitas County, to be accepted and opened at 2:00 p.m. February 16, 2011 in the Kittitas County Public Works Department, 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS**BRIDGE - COOKE CANYON ROAD****PUBLIC WORKS**

Approve a Notice of Call for Bids to furnish a bridge for construction at Cooke Canyon Road, to be accepted and opened at 2:00 p.m. February 17, 2011 in the Kittitas County Public Works Department, 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS**ASPHALT MATERIALS****PUBLIC WORKS**

Approve a Notice of Call for Bids to furnish Asphalt materials for 2011 in accordance with specifications prepared by Kittitas County, to be accepted and opened at 2:00 p.m. February 16, 2011 in the Kittitas County Public Works Department, 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2011-016**COG - BOWERS FIELD PROJECT****PUBLIC WORKS**

Approve Resolution No. 2011-016, Awarding Emergency 2011 Distressed County Sales and Use Tax Funds as Recommended by the Conference of Governments to the Bowers Field Industrial Utility project, in the amount of \$250,000.00.

CALL FOR BIDS**CRACK SEALANT MATERIALS****PUBLIC WORKS**

Approve a Notice of Call for Bids to furnish Crack Sealant materials for 2011 in accordance with specifications prepared by Kittitas County, to be accepted and opened at 2:00 p.m. February 16, 2011 in the Kittitas County Public Works Department, 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS

WEED SPRAY MATERIALS

PUBLIC WORKS

Approve a Notice of Call for Bids to furnish Weed Spray materials for 2011 in accordance with specifications prepared by Kittitas County, to be accepted and opened at 2:00 p.m. February 16, 2011 in the Kittitas County Public Works Department, 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING

WA STATE ENERGY CODE

CDS

Approve setting a Public Hearing to consider proposed changes to the County Building Code, Chapter 14.04, adopting the Washington State Energy Code 2009 edition (WSEC) as approved by the Washington State, which went into effect January 1, 2011 and to authorize the Clerk to publish said notice.

REQUEST TO APPROVE THE FINAL MYLARS FOR THE VISTA VIEW DIVISION 2 PLAT (P-05-03) - ITEM REMOVED AT THE REQUEST OF THE CDS

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS

RESOLUTION 2011-013

AMEND 2010 RECREATION BUDGET

AUDITOR

Commissioner Crankovich moved to approve Resolution No. 2011-013, to allow Supplemental Appropriation of Unanticipated Funds from Local Sources and Amend the 2010 Recreation Budget, in the amount of \$18,700.00. Commissioner O'Brien seconded. Motion carried 3-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

RESOLUTION 2011-017

RESOLUTION NO. CORRECTION

PUBLIC HEALTH

Commissioner Crankovich moved to approve Resolution No. 2011-017, changing the Resolution No. 2010-117PH, due to a duplication in numbering which was approved and signed at the November 18, 2010 Board of Health meeting. Commissioner O'Brien seconded. Motion carried 3-0.

FUNDING

2011 SENIOR RENT ASSISTANCE PROGRAM

COMMISSIONERS

Nancy Goodloe, representing the Homeless & Affordable Housing committee reviewed their recommendation for funding of the Senior Rent Assistance program over the next two year. She said it includes \$35,000.00 for direct services and \$8,050.00 for case management, which is a 30%

reduction in current level of funding. She indicated the committee strongly urged the Board to use the case management funds be used to help the individuals find more affordable housing and improve their fiscal situations, rather than support rental payments that are too high for long-term self-reliance. Ms. Goodloe noted although they were recommending a reduction in funding, the committee is supportive of HopeSource and the Senior Rent Assistance program. Commissioner O'Brien declared he serves on the HopeSource Board of Directors and would abstain from voting on the matter.

Commissioner Crankovich said one of issues he had with the committee's recommendation to reduce the current funding, was that the senior population do not have a way of improving their fiscal situations and when they ask for assistance, it is truly their last resort. He said he has seen the people who have been served by the program, and they have expressed they had nowhere else to turn and appreciated being able to serve them at some level. Perry Rowe, Housing Authority Executive Director, reviewed their waiting list of individuals and families in need of housing, including elderly/disabled and families needing lower income housing. Geoff Crump, representing HopeSource reviewed their program requirements of the Senior Rent Assistance program. Scott Reeves, from HopeSource said he works with the seniors and there are more people that need help than the program can provide with the funding they receive. He said the individuals do not have the means to change their income. He explained how the income goes down for those who are on social security, while their medical expenses keep rising.

Chairman Jewell said it was a tough decision and although he appreciated the committee's work, the Senior Rent Assistance program has proven to work very well. He thought it serves the role of possibly keeping senior's out becoming homeless. He suggested having someone who could coordinate efforts and apply for grant funding. Jerry Pettit, Auditor said he would defer to the Prosecutor's office if they could take the administration costs from one fund and use for another. The Board expressed their appreciation to the Homeless & Affordable Housing committee member's hard work.

Commissioner Crankovich moved to approve the continued funding in the amount of \$61,500.00 for the Senior Rent Assistance Program for 2011. Chairman Jewell seconded. Motion carried 2-0 (Commissioner O'Brien abstained).

AGREEMENT HOMELESS HOUSING PROGRAM - HOPESOURCE COMMISSIONERS

Commissioner Crankovich moved to approve a Grant Agreement between Kittitas County and HopeSource, in the amount of \$2,200.00 to offset the food and advertising costs relating to the Community Connects project

Commissioner Crankovich moved to approve the Quaking Aspen Preliminary Plat, deleting Condition #16 and include amended language stating that "final approval of this plat is conditioned upon the applicant obtaining a Determination of Water Neutrality from the Washington State Department of Ecology. At final approval, if the applicant can show that under the existing Upper Kittitas County Ground Water Rule such a determination is not required, then the applicant may be released from this condition. IN order to secure such a release the applicant must prove that either the withdraw had already commenced before July 16, 2009 or that the Upper Kittitas County Ground Water Rule has changed and that under the new rule the applicant is not required to obtain a Determination of Water Neutrality and the applicant has met all the conditions that are required by the new rule". Commissioner O'Brien seconded. Motion carried 3-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 11:01 a.m. Chairman Jewell announced the Board would recess into Executive Session with Deputy Prosecutor Neil Caulkins for 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discuss is likely to result in an adverse legal or financial consequence to the agency. He said there would be possible action following.

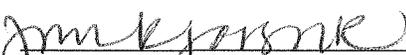
At 11:11 a.m. the Board reconvened out of Executive Session. The Board directed Deputy Prosecutor Neil Caulkins to submit the Joshua Hawkins claim to the County Risk Pool.

ADJOURNMENT

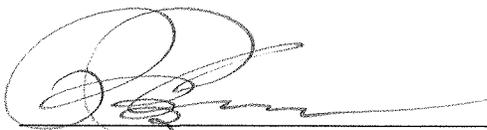
Commissioner O'Brien moved to adjourn the meeting at 11:12 a.m. Commissioner Crankovich seconded. Motion carried 3-0.

Meeting adjourned at 11:12 a.m.

CLERK OF THE BOARD


Julie Kjørsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Chairman Paul Jewell