

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM**

MONDAY

9:00 A.M.

JANUARY 31, 2011

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich and Commissioner Obie O'Brien.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 28, 2011.

REQUEST BOARD OF EQUALIZATION COMMISSIONERS

Commissioner Crankovich moved to approve Chair's signature on a Request for Transfer of Funds, noting it was in the amount of \$8,400.00 from the General fund back to the Board of Equalization fund as the estimate done in the prior budget year was over what was actually needed. Commissioner O'Brien seconded. Motion carried 3-0.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.

APPROVED
2/15/2011

OTHER BUSINESS-

The Board held a brief discussion with Lisa Young, HR Director regarding the County employing more than one member of a household. Ms. Young indicated that she would look into options or ways of protecting the County that may be an option to the Board.

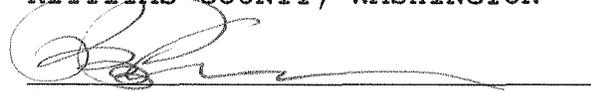
Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD



Mandy Robinson

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Paul Jewell, Chairman