

**COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM**

MONDAY

9:00 A.M.

JANUARY 10, 2011

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich and Commissioner Obie O'Brien.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting. He indicated that he anticipated an Executive Session following the Office Administration meeting for ten minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 7, 2011.

LETTER

WA ST DEPARTMENT OF COMMERCE

COMMISSIONERS

Staff provided a copy of a letter Chairman Jewell drafted for consideration and for Board Signature. Chairman Jewell indicated that the letter was regarding a letter of support for Cle Elum's four seasons community events and recreation center project. Commissioner Crankovich moved to approve Board signature on the letter presented. Commissioner O'Brien seconded. Motion carried 3-0.

UPDATE**BOCC/ DEPARTMENT HEAD REPORTS****COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On *January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.*

OTHER BUSINESS- EXECUTIVE SESSION**EXECUTIVE SESSION****COMMISSIONERS**

At 10:25 a.m. **Chairman Jewell** announced the Board would retire into Executive Session for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:35 a.m. the Board reconvened from Executive Session. No action was taken. Chairman Jewell announced the Board would enter back into Executive Session for an additional five minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:40 a.m. the Board reconvened from Executive Session. No action was taken.

OTHER BUSINESS- MISC.**UPDATES****COMMISSIONERS**

Commissioner Crankovich briefed the Board on a phone conversation he had with Robert K. Weidner, Evergreen Forest County Group. Commissioner Crankovich described what Mr. Weidner does for Counties and explained that the contribution Mr. Weidner is looking for is to go towards costs incurred for travel to Washington D.C. when he is there on behalf of our County and others. Commissioner Crankovich indicated that he would meet with Judy Pless to see if we could use PILT money for this request of \$7,500.

Commissioner Crankovich briefed the Board on his meeting with John Hein on Friday. He indicated that Mr. Hein is requesting an update on what the County's plan is for the Shoemaker building. He indicated that our lease is up in July 31, 2012 and also questioned if there is possibility of an early out.

Commissioner Crankovich indicated that the doorway between the main hallway and the Upper District Court Staff is a very thin door with a very weak lock on it. He indicated that he had briefly discussed with the Diana MacKenzie, District Court Administrator about possibly getting a sturdier door in place and/or the possibility of installing a card-lock on the door so that it is more secure.

Meeting adjourned at 10:50 a.m.

DEPUTY CLERK OF THE BOARD



Mandy Robinson

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON



Paul Jewell, Chairman