

# BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

**DATE:** December 27, 2010

**TIME:** 9:40 a.m.

**COMMISSIONERS PRESENT:** Chairman Mark McClain, Vice-Chairman Paul Jewell and Commissioner Alan Crankovich.

**DEPARTMENT:** Auditor

**DEPARTMENT HEAD:** Judy Pless, Budget and Finance Manager

**OTHERS PRESENT:** Catherine Dunn, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board

<b>TOPIC:</b>	Historical Document Fund
<b>DISCUSSION:</b>	<p>Judy Pless said that Julie Kjorsvik has been getting calls regarding the availability of Historical Fund (HB 1386) monies and she would like to advertise the availability of funds. Ms. Pless said the Office Assistant in the Commissioner's Office was fully funded by these funds. She explained the funds come from the \$1 collected in the recording of Items in the Auditor's office. The collection started in 2005 and in 2006 the Board started the disbursement of the funds.</p> <p>Vice-Chairman Jewell asked why the Board's office didn't use more of the funds. Julie Kjorsvik said by law the Commissioners' Office had to record with State Archives Ordinances, Resolutions and Minutes. She said the supporting documents go to State Archives but do not need to be scanned. She said it might be too much confusion to have two people working on the same project.</p>
<b>ACTION:</b>	Vice-Chairman Jewell moved to not authorize the granting of Historical Document Funds (HB 1386) for 2011. Commissioner Crankovich seconded the motion. Motion carried, 3-0.

**APPROVED**

1/4/2011