

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

THURSDAY

1:30 P.M.

DECEMBER 16, 2010

Board members present: Vice-Chairman Paul Jewell and Commissioner Alan Crankovich. Chairman Mark McClain was absent.

Others: Deanna Panattoni, County Treasurer; Patti Johnson, Solid Waste Director & Project Manager and Judy Pless, Budget and Finance Manager.

SPECIAL MEETING

FINANCE MEETING

AUDITOR

At 1:30 p.m. **Vice-Chairman Jewell** opened the regular finance meeting. **Judy Pless** presented the sales tax information through November 2010. Collections through November were \$2,412,326.26; 92.78% of the adopted budget of \$2,600,000. The board received a preliminary report of the November 2010 expense and revenues.

Ms. Pless requested to pursue looking into having the Board of County Commissioners review and sign Personal Action Forms (PAF's) and Budget Amendment forms electronically. The Board approved Ms. Pless to start the process.

Ms. Pless also informed the Board that the Auditor's Office wanted to complete the Comprehensive Annual Financial Report by April 30, 2011 instead of May 30, 2011 and will be requesting information from all departments in a timely manner.

SPECIAL MEETING

JAIL FAN REPLACEMENT & CLEANING

SHERIFF

Patti Johnson informed the Board that exhaust fans need to be replaced on the existing jail. Contractor Holmberg has in their contract to complete the air balancing and chemically clean the chilled water system in the existing fans. **Ms. Johnson** recommend to the Board that Holmberg does not do this process with the fans resulting in a \$10,500.00 credit; and contract with Kollmar, Inc to install 4 (four) new Exhaust fans, including the electrical, controls and air balance and commissioning for a total cost of \$40,450.34; and to clean the existing coils in the amount of \$20,645.24. The budget for the project was \$1.5 million and the current project is estimated \$1.3 million. **Commissioner Crankovich** moved to approve Ms Johnson to have the exhaust system fixed. **Vice-**

APPROVED

1/4/2011

Commissioner Jewell seconded the motion. Motion carried, 2-0
(Chairman Mark McClain was absent).

SPECIAL MEETING

LETTER TO YRBWEP

COMMISSIONERS

Commissioner Jewell presented a letter to Ben Floyd, Anchor QEA, for comments on the Yakima River Basin Water Enhancement Project, Workgroup IWRMP Draft Summary Support document. This letter is to reinforce Kittitas County's support for the decision document. Included in the letter are remarks as to several of the suggested changes to the support document. Discussion occurred about the letter and the project. **Commissioner Crankovich** moved to authorize **Vice-Chairman Jewell** to sign the letter as presented and to grant authorization for **Vice-Chairman Jewell** to sign the summary document consistent with the statements in the letter at the next YRBWEP meeting. **Vice-Chairman Jewell** seconded the motion. Motion carried, 2-0 (Chairman Mark McClain was absent).

Meeting adjourned at 1:45 p.m.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Judy Pless
Budget & Finance Manager



Paul Jewell, Vice-Chairman