

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION**

**TUESDAY**

**10:00 A.M.**

**DECEMBER 7, 2010**

Board members present: Chairman Mark McClain, Vice-Chairman Paul Jewell and Commissioner Alan Crankovich.

Others: Julie Kjorsvik, Clerk of the Board; Dan Valoff, Staff Planner; Matt Anderson, Facilities Maintenance Director; Jim Van De Venter, Maintenance Manager; Judy Pless, Budget & Finance Manager; Dustin Hutchinson, Equipment Operator; Larry Fritz, Equipment Operator; Neil Caulkins, Deputy Prosecutor and 5 members of the public.

**CALL TO ORDER**

Chairman McClain called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman McClain led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES**

Jim Van De Venter, Public Works Maintenance Manager introduced Larry Fritz and Dustin Hutchinson as their new Equipment Operators.

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Chairman McClain noted Consent Items E, C, K, L and R had been removed from the Agenda. Commissioner Jewell moved to approve the Agenda as amended. Commissioner Crankovich seconded. Motion carried 3-0.

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman McClain noted Consent Items E, C, K, L and R had been removed

12/07/2010 MINUTES

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**APPROVED**  
12/21/2010

from the Agenda. Commissioner Jewell moved to approve the Consent Agenda as amended. Commissioner Crankovich seconded. Motion carried 3-0.

**MINUTES**

**COMMISSIONER MEETINGS**

**COMMISSIONERS**

DATE	MINUTES
08/24/2010	HR Study Session
09/14/2010	HR Study Session
09/20/2010	HR Study Session
10/12/2010	HR Study Session
10/25/2010	DPW Study Session
10/25/2010	CDS Study Session
10/26/2010	HR Study Session
11/05/2010	Cont. 2011 Budget Discussion
11/08/2010	CDS Study Session
11/08/2010	DPW Study Session
11/09/2010	HR Study Session
11/15/2010	BOCC Office Administration
11/15/2010	Dept. Head Meetings (1)
11/15/2010	Agenda Study Session
11/22/2010	BOCC Office Administration
11/22/2010	Dept. Head Meetings (3)
11/22/2010	DPW Study Session
11/23/2010	HR Study Session
11/29/2010	BOCC Office Administration
11/29/2010	Dept. Head Meetings (1)
11/29/2010	Budget Discussion
11/30/2010	Executive Session

**AGREEMENT                      WASHINGTON COLLECTORS TRI-CITIES, INC.    UPPER DIST. COURT**

Approve a Professional Services Agreement between Kittitas County Upper District Court and Washington Collectors Tri-Cities, Inc. effective January 1, 2011 through December 31, 2011.

**REQUEST TO APPROVE A RESOLUTION ADOPTING THE KITTITAS COUNTY RECORDS MANAGEMENT POLICY (REVISED) AND PROCEDURES - ITEM REMOVED AND TO BE PLACED ON THE DECEMBER 21, 2010 AGENEDA FOR CONSIDERATION**

**SET PUBLIC HEARING                      RATES FOR EVENT CENTER & FAIR                      FAIR**

Approve setting a Public Hearing to consider modifying rates for the Kittitas Valley Event Center and Kittitas County Fair, to be held on Tuesday December 21, 2010 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue, Ellensburg, WA and to authorize the Clerk to publish said notice.

**REQUEST TO APPROVE AND AUTHORIZE THE CHAIRMAN TO SIGN AN AGREEMENT WITH THE DEPARTMENT OF LABOR & INDUSTRIES FOR THE YEAR 2011 FOR RETROSPECTIVE RATING - ITEM REMOVED FROM THE AGENDA AND TO BE CONSIDERED AT A LATER DATE**

**SET PUBLIC HEARING**

**2010 BUDGET AMENDMENTS**

**AUDITOR**

Approve setting a Public Hearing to consider amending the 2010 budgets in the total amount of \$12,238,932.00, to be held on Tuesday December 21, 2010 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue, Ellensburg, WA and to authorize the Clerk to publish said notice.

**LEVY**

**LEVY CERTIFICATIONS**

**COMMISSIONERS**

Acknowledge receipt of Levy Certificates from the City of Ellensburg, City of Kittitas, Kittitas County Fire Protection District 6, Kittitas County Public Hospital District 2, Kittitas County Fire District 1, Cle Elum Roslyn School District, Kittitas County Hospital District 1 and ESD 105.

**AGREEMENT**

**ADMINISTRATIVE OFFICE OF THE COURTS**

**JUVENILE**

Approve Amendment #2 to Interagency Agreement IAA10174 between the State of Washington Administrative Office of the Courts and the Kittitas County Juvenile Court, reducing the amount of the agreement from \$84,830.00 to \$82,163.00.

**APPOINTMENT**

**BRUCE TABB - ALCOHOL & SUBSTANCE ABUSE BOARD COMMISSIONERS**

Approve the appointment of Bruce Tabb to the Kittitas County Alcohol & Substance Abuse Program Board, for a term effective immediately and expiring on December 31, 2013.

**APPOINTMENT**

**RICHARD TATE - AGING & LONG TERM CARE COMMISSIONERS**

Approve the re-appointment of Richard Tate to the Kittitas County Aging and Long Term Care Advisory Council, for a term effective January 1, 2011 through December 31, 2013.

**REQUEST TO APPROVE THE APPOINTMENT OF PAM WILSON TO THE KITTITAS COUNTY ALCOHOL & SUBSTANCE ABUSE PROGRAM BOARD - ITEM REMOVED AT THE REQUEST OF THE BOARD**

**REQUEST TO APPROVE THE APPOINTMENT OF BILL WILSON TO THE KITTITAS COUNTY ALCOHOL & SUBSTANCE ABUSE PROGRAM BOARD - ITEM REMOVED AT THE REQUEST OF THE BOARD**



**APPOINTMENT CHARLES HILL-ALCOHOL & SUBSTANCE ABUSE BOARD COMMISSIONERS**

Approve the appointment of Charles Hill to the Kittitas County Alcohol & Substance Abuse Program Board, for a term effective immediately and expiring on December 31, 2013.

**AMENDMENT DEPARTMENT OF HEALTH PUBLIC HEALTH**

Approve Amendment Number 27 to the 2007-2011 Consolidated Contract No. C14952 between the Department of Health and the Kittitas County Public Health Department, increasing the amount of funds by \$72,334.00 for the period beginning January 1, 2007 through December 31, 2011.

**AMENDMENT YAKIMA HEALTH DISTRICT PUBLIC HEALTH**

Approve Amendment No. 3 to Contract KCHD-09-10, between the Kittitas County Public Health Department and the Yakima Health District for funding in the amount of \$5,800.00 relating to the Ask Me Campaign beginning July 1, 2010 through August 30, 2010.

**MEMORANDUM OF UNDERSTANDING HEALTHY RETAIL STORE PROJECT PUBLIC HEALTH**

Approve a Memorandum of Understanding between the Kittitas County Public Health Department and Johnny's Market; La Estrella, LLC and the 18<sup>th</sup> Street Grocery and Deli for implementing the Healthy Retail Store project, effective October 1, 2010 through December 31, 2010.

**AMENDMENT YAKIMA HEALTH DISTRICT PUBLIC HEALTH**

Approve Amendment No. 1 to Contract KCHD-09-10 between the Kittitas County Public Health Department and the Yakima Health District in an amount not to exceed \$337.98, for expenses relating to the Partnership Training Institute held on September 15 & 16, 2009 at the Seattle Airport Marriott.

**AMENDMENT CENTRAL WASHINGTON UNIVERSITY PUBLIC HEALTH**

Approve Amendment No. 2 to an Agreement between Central Washington University and the Kittitas County Public Health Department, to provide SANE (Sexual Assault Nurse Exams) examinations at a rate of \$582.70 per exam and to extend the agreement to December 31, 2011.

**AGREEMENT SANOFI PASTEUR, INC. PUBLIC HEALTH**

Approve a Grant Agreement between the Kittitas County Public Health Department and Sanofi Pasteur, Inc. in the amount of \$5,195.00 for Pertussis prevention, beginning September 9, 2010 through December 31, 2011.

**RESOLUTION 2010-122 INTERLOCAL AGREE-ELLENSBURG SCHOOL DIST. SHERIFF**

Approve Resolution No. 2010-122, Authorizing an Interlocal Agreement between Kittitas County Corrections Center and the Ellensburg School District #401.

**CONTRACT WA STATE MILITARY DEPT. SHERIFF**

Approve a Contract with the Grant County Emergency Management, Washington State Military Department and U.S. Department of Homeland Security, in the amount of \$748,416.00 for the period beginning August 1, 2009 through October 31, 2011.

**AGREEMENT WA STATE MILITARY DEPT. SHERIFF**

Approve an Interlocal Grant Agreement No. K697 between Grant County DEM and the Washington Commission for National and Community Service, Washington State Military Department and the US Department of Homeland Security, in the amount of \$24,424.00.

**RESOLUTION 2010-123 INTERLOCAL AGREEMENT - FERRY COUNTY SHERIFF**

Approve Resolution No. 2010-123, Authorizing an Interlocal Agreement between Ferry County and Kittitas County for the Housing of Inmates beginning January 1, 2011 through December 31, 2011.

**RESOLUTION 2010-124 FEDERAL HIGHWAY ADMINISTRATION PUBLIC WORKS**

Approve Resolution No. 2010-124, Ratifying the Vice-Chairman's signature on a Federal Highway Administration Agency Agreement relating to the Teanaway and NF Teanaway Roads project.

**AGREEMENT NELSON SIDING ROAD PROJECT PUBLIC WORKS**

Approve a Rural Arterial Program Project Agreement with the County Road Administration Board for the Nelson Siding Road project No. 1905-01.

**SET PUBLIC HEARING PUBLICATION FEES PUBLIC WORKS**

Approve setting a Public Hearing to consider modifications to the publication fees collected by the Public Works Department, to be held on Tuesday December 21, 2010 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue, Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2010-125                      RIVERBOTTOM ROAD/JENSEN LEVEE                      PUBLIC WORKS**

Approve Resolution No. 2010-125, approving the County Road Project No. 249-10 for the Riverbottom Road/Jensen Levee elimination project.

**RESOLUTION 2010-126                      EQUIPMENT RENTAL & REVOLVING FUND                      PUBLIC WORKS**

Approve Resolution No. 2010-126, Adopting Equipment Rental and Revolving Fund Equipment Rental Rates, effective January 1, 2011.

**AMENDMENT                                      USKH, INC. - BOWERS FIELD AIRPORT                      PUBLIC WORKS**

Approve and authorize the Public Works Director to sign an Amendment to the Fee Proposal with USKH, Inc. for the Bowers Field Airport & Industrial Park Utilities and Infrastructure Improvement project, in an amount of \$23,996.00.

**RESOLUTION 2010-127                      GLADMAR EMBANKMENT PROJECT                      PUBLIC WORKS**

Approve Resolution No. 2010-127, authorizing a Request for Qualifications for the 8-Step Flood Plain Management Process for the reconstruction of the Gladmar Embankment project.

**AGREEMENT                                      DAVID EVANS & ASSOCIATES, INC.                      PUBLIC WORKS**

Approve the Washington State Department of Transportation Supplemental Agreement Number 2 with David Evans and Associates, Inc. in the amount of \$455,323.00 for the Nelson Siding Road Safety Improvement Project, between November 30, 2010 through December 31, 2011.

**CALL FOR BIDS                                      MAINTENANCE ROCK - 2011                      PUBLIC WORKS**

Approve a Call for Bids to furnish Maintenance Rock for the Calendar Year 2011, to be accepted by December 22, 2010 at 2:00 p.m. in the Kittitas County Public Works Department, 411 N. Ruby, Suite #1, Ellensburg, WA and to authorize the Clerk to publish said notice.

**SET CLOSED RECORD MEETING                      FOREST RIDGE CLUSTER PLAT                      CDS**

Approve setting a Closed Record Meeting to consider the Forest Ridge Performance Based Cluster Plat (LP-08-14), an application from Iron Snowshoe, LLC, property owner, for a 171-lot Performance Based Cluster Plat on approximately 479 acres of land that is zoned Rural-5, ranging in lots between one to four acres in size, located northeast of the City of Cle Elum off of the extension of Columbia Street, Cle Elum, WA to be held on Tuesday December 21, 2010 at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA.

Approve a Memorandum of Agreement between Kittitas County and Cascade Land Conservancy, relating to conserving the lands known as the Triple Creek Ranch.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS**

Mr. John Jensen submitted a letter to the Board requesting them to revoke the ERLC CUP Application (CU-09-0003).

**BOARD DISCUSSION/DECISION ITEMS**

**CLOSED RECORD MEETING**

**CURRIER CREEK ESTATES 3 & 4**

**CDS**

Dan Valoff, Staff Planner reviewed the Currier Creek Estates Division 3 & 4 Preliminary Plat (LP-10-02) application. He noted the Closed Record meeting had been continued from November 16, 2010. The request was from Steve Lathrop, Agent for Cascade View Inc. property owner, for a preliminary plat subdivision of approximately 24.28 acres into 88 single-family residential lots. He indicated it would be completed in two phases: Phase 3 (13.17 acres) would develop 49 lots, and Phase 4 (11.11) acres would develop 39 lots. The property is located northeast of Hwy 10, southwest of Dry Creek Road and Reecer Creek Road, within the City of Ellensburg's Urban Growth Area (Map Numbers 18-18-27030-0036 and 18-18-27030-0037). He noted the Board had asked to amend Condition #14 regarding Road Ownership.

Commissioner Jewell moved to approve the Hearing Examiners recommended Conditions with the modification to Item 14; the Findings of Fact and direct staff to prepare enabling documents. Commissioner Crankovich seconded. Motion carried 3-0.

**CLOSED RECORD MEETING**

**AIRPORT HEIGHTS PLAT**

**CDS**

Dan Valoff, Staff Planner reviewed the Airport Heights Preliminary Plat (LP-09-08) application. He noted the Closed Record meeting had been continued from November 16, 2010. The request was from Terra Design Group, authorized agent for Schuler Deneen Family Ranch LLC, James K. Schuler, care of Pat Deneen PDQ Construction, landowners, for a Preliminary Plat to subdivide approximately 34.29 acres into 10-lots, which would be 3 acres in size. He noted there would be an area south of these lots that would be considered as Tract A that would be 3.69 acres

in size for the possible future expansion of the Cle Elum Municipal Airport. The subject property is currently zoned Ag-3 and is to be served by a Group A Public Water System and individual or possibly a community septic areas if soils permit. The subject property is located east of the City of Cle Elum, north of Airport Road, off Danko Road, Cle Elum, WA (Map Numbers 20-16-30030-0004, 0008, 0009 and 20-16-30056-0016).

Commissioner Jewell moved to approve the Airport Heights Preliminary Plat (LP-09-08), adopt the Hearing Examiners recommended Conditions, Findings of Fact and direct staff to prepare enabling documents. Commissioner Crankovich seconded.

Commissioner Crankovich said he had reviewed all the recommended conditions proposed by the Hearing Examiner and felt they were accurate however there was one item in the record from the City of Cle Elum objecting to the proposal. He said they felt if the application was approved, there could be a potential impact to the municipal airport and may have long lasting effects. He explained that in the past, the Board has given weight from comments from municipalities which have a direct impact.

Commissioner Jewell said he had also looked at the proposal very closely. He appreciated Commissioner Crankovich's concerns, but when he went through the record most of the concerns were dealt with in the proposed conditions of approval. He said he understood the City's concerns, but with the work going on with the overlay project, it may help. The underlying zoning is consistent with the proposal and mitigations are included and the application should be approved.

Motion carried 2-1 (Commissioner Crankovich opposed).

**CLAIM FOR DAMAGES**

**McPHERSON - APPROVED**

**PROSECUTOR**

Commissioner Crankovich moved to approve payment in the amount of \$2,342.27 for a Claim for Damages filed on November 1, 2010 with the Kittitas County Auditor by Debrah L. McPherson, as recommended by the Prosecutors office. Commissioner Jewell seconded. Motion carried 3-0.

**CLAIM FOR DAMAGES**

**ESLINGER - APPROVED**

**PROSECUTOR**

Commissioner Jewell moved to approve payment in the amount of \$1,642.65 for a Claim for Damages filed on October 26, 2010 with the Kittitas County Auditor by Greg & Candi Eslinger, as recommended by the Prosecutors office. Commissioner Crankovich seconded. Motion carried 3-0.

**RESOLUTION 2010-117****LEVYING TAXES GENERAL FUND****AUDITOR**

Commissioner Jewell moved to approve Resolution No. 2010-117, for Levying Taxes for the General Fund Tax Levy for Municipal purposes of Kittitas County, Washington for the Year 2011, according to the assessed valuation as determined in the year 2010, noting Kittitas County's actual levy amount from the previous year was \$6,612,555.43. Commissioner Crankovich seconded. Motion carried 3-0.

**RESOLUTION 2010-118****LEVYING TAXES COUNTY ROAD****AUDITOR**

Commissioner Crankovich moved to approve Resolution No. 2010-118, for Levying Taxes for the County Road for Municipal purposes of Kittitas County, Washington for the Year 2011, according to the assessed valuation as determined in the year 2010, noting Kittitas County's actual levy amount from the previous year was \$3,872,627.37. Commissioner Jewell seconded. Motion carried 3-0.

**RESOLUTION 2010-119****LEVYING TAXES GENERAL FUND****AUDITOR**

Commissioner Jewell moved to approve Resolution No. 2010-119, for the Levying Taxes for the General Fund for Municipal purposes of Kittitas County, Washington for the Year 2011, according to the assessed valuation as determined in the year 2010, noting the total budget adopted was in the amount of \$6,120,256.00, and authorizing a \$635,000.00 Levy Shift from the County Road to the General Fund. Commissioner Crankovich seconded. Motion carried 3-0.

**RESOLUTION 2010-120****LEVYING TAXES COUNTY ROAD****AUDITOR**

Commissioner Jewell moved to approve Resolution No. 2010-120, for the Levying Certification for the County Road for Municipal purposes of Kittitas County, Washington for the Year 2011, according to the assessed valuation as determined by the year 2010, noting the total Levy amount of \$3,607,500.00, and to authorize a \$635,000.00 Levy Shift from County Road to the General Fund. Commissioner Crankovich seconded. Motion carried 3-0.

**RESOLUTION 2010-121****2001 BUDGET****AUDITOR**

Commissioner Jewell moved to approve Resolution No. 2010-121, Adopting the Budget for Kittitas County for the fiscal year ending December 31, 2011, in the total amount of \$85,210,825.00. Commissioner Crankovich seconded.

Commissioner Jewell noted it was a very challenging budget session. He acknowledged Judy Pless, Budget & Finance Manager, along with the

Auditor's staff and all employees who participated in this year's budget process. He felt everyone came together more this year than in years past and although there were some difficult decisions made, the County is not being faced with a reduction in work force. Commissioner Crankovich expressed his appreciation to everyone for their efforts as well. Chairman McClain thanked Judy Pless for four years of work and felt it was a positive step by having everyone in the room including the Unions. He felt there were places that could still be cut, and is not convinced that the County hadn't delayed decisions regarding a reduction in work force.

Motion carried 2-1 (Chairman McClain opposed).

#### **PUBLIC HEARING DISSOLUTION TV IMPROVEMENT DIST. & BOARD COMMISSIONERS**

At 10:28 a.m. Chairman McClain opened the public hearing continued from November 2, 2010 to consider dissolving the Kittitas County TV Reception Improvement District & Board, noting the record was closed.

Jim Mapes, Board member of the TV Improvement District, said he had given the inventory to Suzanne Becker, Deputy Prosecutor, and has a letter from Jack Eaton. Neil Caulkins, Deputy Prosecutor, noted Mr. Eaton's letter said he was only fine with transferring the broadcast license. He explained Mr. Eaton needs to transfer the "lease". Mr. Mapes said he would have Ms. Becker send a complete list of what needs to be done in order to proceed with the dissolution of the TV Improvement District and Board. He asked for guidance because there were bills that need to be paid, but there are not enough members to have a quorum to make those decisions. The Board asked that Ms. Becker work with him to see if there is a way for him to bring the bills forward so the Board of County Commissioners could approve payment of those.

Commissioner Jewell moved to continue the public hearing to Tuesday December 21, 2010 at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA noting the record is closed. Commissioner Crankovich seconded. Motion carried 3-0.

#### **MISCELLANEOUS - NONE**

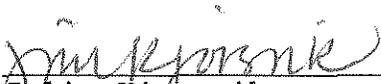
#### **EXECUTIVE SESSION - NONE**

#### **ADJOURNMENT**

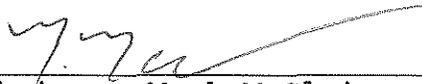
Commissioner Jewell moved to adjourn the meeting at 10:41 a.m. Commissioner Crankovich seconded. Motion carried 3-0.

Meeting adjourned at 10:41 a.m.

CLERK OF THE BOARD

  
Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Chairman Mark McClain