

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:40 A.M.

DECEMBER 6, 2010

Board members present: Chairman Mark McClain; Vice-Chairman Paul Jewell; Commissioner Alan Crankovich.

Others: Mandy Robinson, Deputy Clerk of the Board; Brenda Larsen, Fire Marshal.

REGULAR MEETING

DEPARTMENT HEAD

FIRE MARSHAL

Ms. Larsen provided the Board with her proposed Standard Operating Procedures for the call out criteria for the County. She explained the changes taking place are due to new laws being implemented and some new training becoming mandated. She explained by using this SOP and sending the letter out with it, it would allow for the Fire Marshall to still assist but it would scale back responsibilities of the Fire Marshal's Office due to the cost of mandated training required by law. She indicated that this is really just redefining their call-out criteria and what the expectations moving forward will be from the Fire Marshal's office. She discussed with the Board her interest in helping create a Fire Investigations Strike Team, which she felt would strengthen investigation and provide new experiences for working a fire scene.

Commissioner McClain wanted to be sure that the Fire Marshal's office would be properly equipped. Ms. Larsen clarified that with these documents it will preclude her department from having to do those higher risk investigations that would require the new equipment & training.

Commissioner McClain also asked Ms. Larsen to consider a fee for calling the County out if the City opts to not do the investigation when they have investigators available.

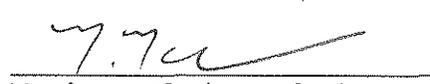
The Board thanked Ms. Larsen for the update and for keeping them updated on the progress and correspondence for the changes the County is being tasked with.

DEPUTY CLERK OF THE BOARD



Mandy Robinson

**KITITAS COUNTY COMMISSIONERS
KITITAS COUNTY, WASHINGTON**



Mark McClain, Chairman