

COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM

MONDAY

9:00 A.M.

SEPTEMBER 27, 2010

Board members present: Chairman Mark McClain; Vice-Chairman Paul Jewell; Commissioner Alan Crankovich.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board, Neil Caulkins.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman McClain opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending September 24, 2010.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

FOLLOW UP

AGENDA PROCEDURES

COMMISSIONERS

Commissioner Jewell presented the Board with a draft proposal for proposed updates to the County web page pertaining to the outline of a meeting with the Board of County Commissioners. He explained that his goal with these proposals was to hopefully give the public more insight to the meeting process but also allow them a venue to access directions to properly go about requesting a meeting with the Board. He indicated that he and Deputy Caulkins had been working on this

draft but would like to get the Boards approval to make the final changes to the web site. After some discussion it was approved with some minor changes, those being under the Agenda portion of the draft, second paragraph first sentence would be removed and then at the end of that paragraph language would be added to address how to request a meeting with the Board, those options being either to contact the Commissioner representing your district or to attend the first or third agenda of the month and comment during the time for citizen comments on non-agenda items.

OTHER BUSINESS -

MISC

CLERF-CONCERNS

COMMISSIONERS

Direction was given to Commissioner McClain to follow up with the County Prosecutor's Office regarding citizen Clerf and concerns of the Board. He was directed to meet with County Prosecutors Staff and look into what options may be available to protect County Staff.

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD



Mandy Robinson

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Mark McClain, Chairman