

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM**

MONDAY

9:00 A.M.

SEPTEMBER 20, 2010

Board members present: Chairman Mark McClain; Vice-Chairman Paul Jewell; Commissioner Alan Crankovich.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board, Matt Anderson, Facilities Maintenance Director.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman McClain opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending September 17, 2010.

LETTER

JEFF TAYER/TAPASH

COMMISSIONERS

Commissioner Jewell presented a letter he had drafted on behalf of the Board to Jeff Tayer, Regional Director of Washington Department of Fish and Wildlife (WDFW). He explained the letter is to support the Bald Mountain area. He indicated that the County occasionally does these types of letter support and this one is no different.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

APPROVED
10/5/2010

OTHER BUSINESS -

UPDATE

FACILITIES/FLOODING

COMMISSIONERS

Matt Anderson, Facilities Maintenance Director followed up with the Board giving them a status report on damages done during the flooding that occurred on Sunday September 19, 2010. He indicated there was water in the Courthouse hallways and down in the IT Department. He also noted that there was some minor damage done to the carpet, in the Auditor's Office carpet as well as some damage done to the Assessor's Office records storage area in the basement. The actual amount of damage was not yet known until the Assessor takes a closer look.

LETTER

GORDON DERR

COMMISSIONERS

Commissioner McClain noted there was a letter received from Jay Derr of GordonDerr LLP, in the correspondence log. It was to notify the Board of a possible conflict with the Marion Meadows project. He noted they were requesting the Board to sign off on the letter explaining that it constitutes the County's consent and waiver of the potential conflict based on the information presented and under the terms described. Commissioner Jewell moved to approve & authorize the Chairs signature on a letter to Jay Derr of GordonDerr. Commissioner Crankovich seconded. Motion carried 3-0.

DISCUSSION

CENTRALIZED ACCOUNTING

COMMISSIONERS

After a brief discussion on the PERC Decision regarding the Public Health Department Business Manager, the Board asked Chairman McClain to look into the possibility of creating a centralized accounting services department. They indicated that there are a lot of great things that could come from this, some of which would be cross training, better coverage, etc. Commissioner Jewell felt this could help eliminate unnecessary redundancy's in other departments.

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Robinson

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Mark McClain, Chairman