

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:50 A.M.**

**AUGUST 23, 2010**

Board members present: Chairman Mark McClain; Vice-Chairman Paul Jewell; Commissioner Alan Crankovich.

Others: Mandy Robinson, Deputy Clerk of the Board; Diana MacKenzie, Assistant Judicial Administrator; Lisa Young, HR Manager/Interim Director.

**REGULAR MEETING**

**DEPARTMENT HEAD**

**UPPER DISTRICT COURT**

Diana MacKenzie, Assistant Judicial Administrator requested permission to post internally and fill the Assistant Judicial Administrator position that will be vacated by her due to her recent promotion to Court Administrator. She provided a summary of what she anticipated would take place with a result of not filling one Legal Assistant III position. She explained that all the LPA's would be moved up leaving one vacancy that would be removed from the Organizational Chart and left unfilled.

Commissioner McClain questioned what the Upper District Court 2011 contribution savings would be. He gave an overview of why the current Court Administrator had retired early and what those budget savings were for 2010.

The Board asked Ms. MacKenzie to hold off on filling the Assistant judicial Administrator position until there was a better understanding of where the County was going to be with the 2011 Budget. They explained that they didn't want her to go through promoting staff and then in the end have to let someone go or bump them back.

There was discussion on Union employees doing work outside their job description. Staff was directed to do a PAF to show there would be a Union employee doing work outside of their classification, which will allow Lisa Soderstrom to do the work with the additional pay compensation but have no actual title change.

**DEPUTY CLERK OF THE BOARD**

**KITITAS COUNTY COMMISSIONERS  
KITITAS COUNTY, WASHINGTON**

  
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Mandy Robinson

Mark McClain, Chairman