

# KITTITAS COUNTY DEPARTMENT OF PUBLIC WORKS

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## STUDY SESSION MINUTES

August 9, 2010

### THOSE PRESENT:

Alan Crankovich, Mark McClain, Paul Jewell (BOCC), Kirk Holmes, Kelly Carlson, Kathy Jurgens, Maria Fischer (PW), Brenda Larsen (Fire Marshall), Suzanne Becker (PROS)

### GUESTS PRESENT:

Lindsey Ozbolt, Chad Bala, Wayne Nelson, Jeff Greear, Mark Kirkpatrick, Catherine Clerf, Louis Musso

### TRAP X SKEET LEAD CLEAN-UP:

Kirk stated that this is an Airport budget item. \$140,000 was originally budgeted to mine the lead but costs have risen and another \$20,000 is needed. The work needs to be done and Public Works would like to use a sole source provider as there is only one firm that does this type of clean-up work. Discussion followed on Environmental Reclamation Services. Kelly Carlson explained how extensive the clean-up will be. She explained that the \$20,000 will be coming from the Airport Reserve funds. Kathy Jurgens confirmed that the Airport Reserve funds are available for this use.

### Board Direction:

**Move forward with the Site Clean-up.**

### WOODS & STEEL<sup>E</sup> ROAD SNO-PARK:

Kirk gave some history on the request of the Parks & Recreation District for the County to take over a portion of a private road off Woods & Steele Road. He read the 7 steps in the code that are required to add a road to the County Road System. The County will not do the work to upgrade the road and the BOCC will see a Development Agreement. Louis Musso stated that the Park & Rec. District would like assurance from the County that the road will be brought on-system prior to spending the money to bring it up to code. The owner of the land under the road will dedicate the road to the County. Alan noted that adding a road to the road system is subject to public comment. Musso asked for an outline of what would be needed to bring the road up to County standards. Kirk will have this by next week.

APPROVED  
9/7/2010

**Board Direction:**

**Keep the Board updated on progress.**

**LETTER FROM JEFF  
GREEAR:**

Greear explained that they are asking for help with a parking issue. The bleachers cost less than the amount granted to fund them and the left over funds of \$14,000. could help with the parking problem. The City would contribute \$10,000 and construct more parking stalls. McClain asked Becker to look at an inter-local agreement between the City and the County, and asked PW to work on this agreement to shift the appropriation monies already allocated. Jewell will work with legal staff on this.

**Board Direction:**

**Bring back an Inter-local Agreement for Board Approval.**

**UPPER COUNTY  
OPERATOR POSITION:**

Alan recommended the open Operator position on the Upper County Road Crew be filled.

**Board Direction:**

**Authorize posting for one Operator Position.**

**PUBLIC WORKS  
EXECUTIVE SESSION:**

**SPECIAL MEETING**

**MONDAY**

**2:16 PM**

Board members present Alan Crankovich Paul Jewell and Chairman Mark McClain.

Others: Kirk Holmes, Director of Public Works and Interim Director of Community Development Services , Suzanne Becker, Prosecutors' Office

**EXECUTIVE SESSION:**

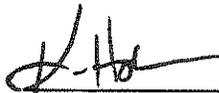
At 2:16 p.m. Chairman Mark McClain announced the Board would retire into Executive Session for 15 minutes with Kirk Holmes and Suzanne Becker to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee, per RCW 42.30.110 (g). However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the

public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. He anticipated no action. In addition Chairman McClain announced that an Executive Session will be held immediately after the first session in order to discuss enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, with no action anticipated to be taken afterwards, per RCW 42.30.110 (i).

Present at this session will be Chairman McClain, Commissioners Crankovich and Jewell, Kirk Holmes and Suzanne Becker. The session is expected to last about 15 minutes, and no action will be taken afterwards.

At 3:30 p.m. the Board adjourned from Executive Session. No action was taken.

The meeting was adjourned at 3:30 p.m.



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Kirk Holmes  
Public Works Director