



# KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

## STUDY SESSION MINUTES

July 12, 2010

### THOSE PRESENT:

Paul Jewell, Mark McClain (BOCC), Mandy Weed, Anna Nelson (CDS) Jan Ollivier (DPW) Neil Caulkins (PR) James Rivard, Cathy Bambrick (PH)

### GUESTS PRESENT:

David Bowen, Allison Kimball, Chad Bala, Lindsay Ozbolt, Jill Arango, Wayne Nelson

Commissioner McClain stated that the executive session for the following was going to be continued as Commissioner Crankovich was unable to be here today: (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

### 2010 Docket – Comp Plan Annual Amendment:

Commissioner McClain questioned if the board wanted to revisit the idea of having the Hearing Examiner take over the Board of Adjustment items as significant development items have come up. Neil went into the reasons the BOA hears things prior to the BOCC. Jan handed out a draft docket list and went thru each item, it was decided to strike item #2 and Jan stated that they also pulled 16.09 out of item #11 to give it a separate line item. Anna stated we are trying to remove TDR from title 17 as something was missed last year. Commissioner Jewell stated that the exchange rate/conversion table is missing. Jan also commented they she would like to extend the time in the contract with Encompass.

### Board Direction:

None.

### Upper Teanaway Subarea Planning Process Update – MOA Amendment:

Anna stated that she contacted AFLC and the handout provided is generally responsive to staff and provides clarity to the public and a significant shift in the time schedule with the 6 months that have been lost. Anna will come back to a study session or agenda session in the next month with an update. David stated he is comfortable with the changes. Commissioner McClain stated to put it on regular agenda session. Commissioner Jewell agreed and it was decided to put it on the August 17<sup>th</sup> regular agenda.

### Board Direction:

**Schedule MOA amendment for the August 17<sup>th</sup> regular agenda session.**

### Status Update on GordonDerr

Anna handed out a summary of GordonDerr planning services. Anna stated on average there is an overage of about \$4,000 and questioned if the county wants the same level of service for July and August; and if so the county will need to amend the contract. Commissioner Jewell questioned Anna if she thought that the level of effort may continue to be required. Anna stated that it may be necessary at least over the next 3 months. Anna will bring something back to the BOCC in the next 2 weeks for a contract amendment.

APPROVED  
9/7/2011

**Board Direction:** **None.**

**Development Review Update:** Jan went thru projects and their status as far as where they are in the process. Further discussion took place regarding how projects are moving forward with GordonDerr on board with the county.

**Board Direction:** **None.**

**Swiftwater EIS Discussion:** Anna stated that they issued a DS on Swifwater and our code states that we maintain a list and we do not have one. Anna stated that we need to create a list and get the project moving forward. Commissioner Jewell stated we need to get this done if it is in code.

**Board Direction:** **None.**

### **ENVIRONMENTAL HEALTH**

**Public Health Form:** Cathy stated she is bringing forward forms for water and the the changes are highlighted in yellow. Cathy stated they have combined the upper and lower counties as they have 3 forms. Commissioner McClain questioned if we needed the reasons listed or just have them certify on the form. Neil stated it could just say it does not apply to my application

**Board Direction:** **None.**

### **Executive Session**

Present for Executive Session were Mark McClain, Paul Jewell (BOCC) Neil Caulkins (PR) Cathy Bambrick, James Rivard (PH)

At 2:35 Commissioner McClain announced an executive session on approximately 15 in length pursuant to RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Commissioner McClain anticipated no action following the meeting.

At 2:50 pm the Board reconvened out of Executive Session and Commissioner McClain announced another 5 minutes in length was needed for Executive Session.

At 2:55 pm the Board reconvened out of Executive Session and Commissioner McClain directed staff to prepare a letter to Department of Ecology.

Meeting adjourned at 2:55 pm.