

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM**

TUESDAY

9:00 A.M.

JUNE 29, 2010

Board members present: Chairman Mark McClain; Vice-Chairman Paul Jewell. Absent-Commissioner Alan Crankovich.

Others: Mandy Robinson, Deputy Clerk of the Board.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Vice-Chairman Jewell opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending June 28, 2010.

REQUEST

FILL SEASONAL FAIR POSITIONS

COMMISSIONERS

Matt Anderson, Fairgrounds Program Director requested permission to post for the Fairgrounds Seasonal Clerks. He indicated that those positions have been budgeted for and Human Resources have approved the Job Description. Chairman McClain asked if the positions could go unfilled. Mr. Anderson indicated that would not be possible if the Fair is to maintain the same level of service. The Board approved the request.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

APPROVED
7/6/2010

OTHER BUSINESS - EXECUTIVE SESSION

EXECUTIVE SESSION

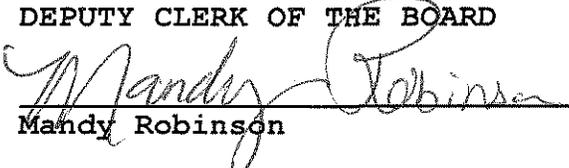
COMMISSIONERS

At 9:25 a.m. **Chairman McClain** opened announced the Board would retire into Executive Session for 15 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 9:40 a.m. the Board reconvened from Executive Session. Staff was directed to prepare a PAF for Ms. Lisa Young, HR Manger to reflect her being the interim Director of Human Resources and to bring the PAF forward for signature on the following Monday Morning Office Admin Meeting.

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Robinson

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Mark McClain, Chairman