



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

STUDY SESSION MINUTES

May 10, 2010

THOSE PRESENT:

Paul Jewell, Mark McClain (BOCC), Mandy Weed, Dan Valoff (CDS) Kirk Holmes, Jan Ollivier (PW) Neil Caulkins (PR) Patti Johnson (SW)

GUESTS PRESENT:

Catherine Clerf, Lindsay Ozbolt, Chad Bala, Allison Kimball, Wayne Nelson

TDR Program Update:

Wayne Nelson stated here was here today to address the TDR program update and that they are on schedule. Wayne stated he needed so direction regarding #4 of the contract as nothing currently exists as the county doesn't have anything in place for conservation easements and questioned who would enforce them. Commissioner McClain said he thought it was going thru the CLC but he is open to suggestions. Commissioner Jewell said that this was discussed a lot and he thought we had also discussed using the CLC and questioned why the conservation easement isn't held by the county. Kirk stated that that is an option. Neil stated he would have to do some checking on it to make sure people are using the correct rights and make sure they aren't being sold multiple times. Wayne stated they are meeting every 2 weeks and will let the board know if anything comes up.

Board Direction:

None.

Contract Planning Official:

Kirk stated he has an SOW and he would like permission to allow staff to move forward with GordonDerr for contract planner Anna Nelson. Kirk stated that this would make it effective immediately following the meeting. The board questioned CDS's revenues and Kirk stated he had checked with Judy Pless and she informed him we when on target. Commissioner Jewell questioned the day to day functions. Kirk stated he would provide regular study session feedback and how workflow is going and stated that we also still have some backlogs in planning projects. Commissioner McClain questioned if the backlog was the priority. Kirk stated that everything is a priority at this time. Commissioner McClain stated that we need to get those things that have been bought and paid for out the door and he approves Kirk signing the SOW. Commissioner Jewell stated he would like to see something in here for expedited turn around and that he also approved Kirk signing the SOW.

Board Direction:

Approved Kirk signing SOW with GordonDerr.

Washington State Survey & Rating Bureau:

Kirk stated that he is going to be undertaking effort through the Washington State Survey and Rating Bureau and that at our previous visit we were at a Class 4 and the next survey will have a special emphasis on hazard mitigation. Kirk stated he will brief the board on our rating and survey when it is complete, hopefully sometime in late June.

Board Direction:

None.

APPROVED
9/7/2011