



KITTITAS COUNTY

DEPARTMENT OF PUBLIC WORKS

STUDY SESSION MINUTES

March 8, 2010

THOSE PRESENT:

Alan Crankovich, Paul Jewell, (BOCC) Kirk Holmes, Jan Ollivier, Christina Wollman, Maria Fischer (PW) James Rivard, Cathy Bambrick (PH), Neil Caulkins, Brent Bottoms (PROS)

GUESTS PRESENT:

Lindsey Ozbolt, Wayne Nelson, Jan Sharar, Chad Bala, Catherine Clerf

RASMUSSEN BARN:

Christina passed out a map and Jan explained that last summer PW had asked the BOCC if PW could proceed to surplus the Rasmussen property out near the Airport. Now someone is interested in just the barn on the property. Jan asked if the BOCC wanted PW to spend time pursuing the surplus of the barn. Discussion followed.

Board Direction:

Prepare a Resolution for surplus the barn and bring back to the BOCC.

CDS and Environmental Health Issues:

**TIMBER APPLICATIONS:
MANAGEMENT PLAN
REVIEW:**

Jan reported that CDS has been discussing the Open Space Application process; there are three types of Open Space applications and Timber Open Space applications are currently turned in to the Commissioners' Office, which does the major portion of the processing on these. To make the process more customer friendly, should it be changed so that all three applications would be turned in to CDS? Discussion followed.

Board Direction:

Table this matter for two weeks until the Assessor can be present.

**TDR IMPLEMENTATION
PLAN: BOARD DECISION:**

Kirk explained that this is the last work to be done on this. There are three proposals; one from Encompass Engineering, one from GordonDerr and one from Cascade Land Conservancy (CLC) who are the authors of the original ordinance. Jan read the dollar amounts for each proposal. Staff recommends CLC as they would have the most knowledge of the ordinance and they did the "marketing" of it. Brent recommended a short executive session on this matter.

EXECUTIVE SESSION:

At 1:50 pm Paul Jewell announced that the Board would adjourn into executive session for approximately 10 minutes to discuss with legal counsel representing the agency matters relating to negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a

likelihood of increased costs, with action anticipated to be taken afterwards, per RCW 42.30.110 (d). Present in the Executive session were Alan Crankovich, Paul Jewell, Neil Caulkins, Brent Bottoms, Kirk Holmes and Jan Ollivier.

At 2:01 pm the Board of County Commissioners came out of Executive Session and reconvened back into the regular session. Paul made a motion to accept the bid of Encompass Engineering and finalize the contract to bring forward to the BOCC. Alan Crankovich seconded the motion which then passed.

Board Direction:

Finalize a contract with Encompass Engineering and bring to the Board for signature.

**WATER AVAILABILITY
FOR PLATTING:**

Cathy noted that the Board had discussed going back to the old regulations. The Board had asked what other Counties do with water availability and James Rivard did a study of that, which Cathy presented and explained.

Board Direction:

Add to the discussion agenda for the March 16th Agenda session.

**CONTINGENCY PLANS
FOR CDS:**

Paul noted that Kirk and he have been discussing going out for RFQ or RFP for plan review and building inspection services. Brent noted that in-house knowledge would be lost if these services are contracted out. Discussion followed.

Board Direction:

Prepare an RFQ and send it out. Bring the matter back to the Board on March 22nd.

EXECUTIVE SESSION:

At 2:22 pm Paul Jewell stated that the Board would adjourn into Executive Session for around ten minutes per RCW 42.30.110 (i) to discuss with legal counsel representing the agency matters relating to enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Present for the Executive Session were Alan Crankovich, Paul Jewell, Kirk Holmes, Cathy Bambrick, Neil Caulkins and Brent Bottoms. The Executive Session was extended for an additional fifty minutes. At 3:10 pm the Board adjourned from Executive Session and re-convened the regular session. The Board then adjourned the regular meeting.

Meeting adjourned at 3:10 pm