

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM**

MONDAY

9:00 A.M.

MARCH 01, 2010

Board members present- Chairman Mark McClain; Vice-Chairman Paul Jewell; Commissioner Alan Crankovich.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Robinson, Deputy Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman McClain opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed the weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending on February 26, 2010.

LETTER

ELEMENTARY SCHOOL TEACHERS

COMMISSIONERS

Commissioner Crankovich moved to approve Board signature on a letter inviting the local elementary schools in the County, to participate in the annual "National County Government Month" "Healthy Counties" Coloring/Drawing contest. Commissioner Jewell seconded. Motion carried 3-0.

CERTIFICATION

COUNTY CAPITAL ASSETS

AUDITOR

Commissioner Crankovich moved to approve the Certification of County Capital Assets as presented by the Auditor, and directed staff to prepare a letter to file in the County Auditor's Office acknowledging the certification of the County Assets. Commissioner Jewell seconded. Motion carried 3-0.

DISCUSSION

CIVIL SERVICE COMMISSION

COMMISSIONERS

The Board reviewed and discussed two applications that had been submitted for consideration for appointment to the Civil Service Commission. The history of the Commission was discussed and what the needs and purpose of the Commission is. It was determined that Commissioner Jewell would have a follow up discussion with the County Sheriff and report back, prior to any applications coming forward for appointment.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS- NONE

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Mandy Robinson

Mark McClain, Chairman